

Part-I

BIDDING / TENDER DOCUMENT FOR HIRING OF TENTAGE ITEMS AND SERVICES, POULTRY SHOW EXHIBITION FOR NATIONAL HORSE & CATTLE SHOW 2023 AT LAHORE

TENDER DOCUMENT NUMBER \_\_\_\_\_ *Dated* \_\_\_\_\_

LAST DATE & TIME FOR RECEIPT OF TENDER 06.03.2023 Up to 10:30 AM

DATE OF OPENING OF TECHNICAL/FINANCIALPROPOSAL 06.03.2023 Up to 11:00 AM

VENUE **Directorate General Extension 16-Cooper Road Lahore**  
TENDER FEE (Nonrefundable) **Rs.300-00**

**BIO-DATA OF THE PARTICIPATING FIRM** *(To be compulsory filled)*

Name of the firm \_\_\_\_\_

Name of Authorized person \_\_\_\_\_

Income Tax No. \_\_\_\_\_

Sales Tax No. \_\_\_\_\_

Proof of Previous Experience No. of Year ( \_\_\_\_\_ ) please attach relevant documents

Permanent Address of firm \_\_\_\_\_

No. of Pages attached by bidder \_\_\_\_\_  
With bidding document

Phone or Cell No. \_\_\_\_\_

Fax No. or Email Address \_\_\_\_\_

It is certified that the above Bio data form is duly filled and nothing is left blank. We understand that leaving blanks will make over bid liable to be rejected.

**Signature & Stamp** \_\_\_\_\_

**Name** \_\_\_\_\_

**Firm** \_\_\_\_\_

**Address** \_\_\_\_\_

**TENDER DOCUMENTS**  
**TENTAGE ITEMS & SERVICES,POULTRY**  
**SHOW ETC.**  
**FOR NATIONAL HORSE & CATTLE SHOW 2023**

SCHDULE OF INVITATION OF TENDER NUMBER L&DD/NHCS/2023/02

Date of opening	=	<b><u>06.03.2023</u></b>
Time of receipt	=	10:00 AM
Time of Submission	=	10:30 AM
Time of opening	=	11:00 AM
Price of tender	=	Rs. 300/- (non-refundable)
Required at	=	Directorate General (Ext) L&DD Punjab, 16-Cooper Road Lahore.
Delivery Period	=	As and when required during validity period

**SPECIAL INSTRUCTIONS**

1. The tenders received late or without Earnest Money or submitted without complete documents or incomplete in any respect will not be considered.
2. Items should be delivered to the consignee free of all charges in safe and sound condition.
3. Inspection may be carried out at the consignee end.
4. The tenders will be opened in the presence of the tenderers or their authorized representatives who wish to be present at the time of opening of the tenders.
5. The quantity can be increased or decreased by any margin depending on the requirement and budget.
6. The supplier will be responsible for delivery supply and installation of the material in good condition at Lahore at their own cost and no other charges for the same is to be payable. Transportation of all items to site and back from Lahore is total responsibility of the firm.
7. The supplier/selected firm have to supply and install the items well before three days in advance of the National Horse & Cattle Show being conducted at Lahore as and when required.
8. In the event of the supplier failing, declining, neglecting or delaying the supply or in the event of any damage occurring or being caused by supplier, the Security Deposits will be forfeited along with other legal and punitive actions.
9. All supplied items should be as per standard specification, if the items are not found satisfactory, the same will be sent back and the expenditure will be borne by the supplier.
10. All required items should be in good conditions & will be cleaned by supplier's staff after installation/putting on site.
11. Rate must be quoted on unit basis (including transportation, labor, installation etc.) including all taxes (if any).
12. All precautionary safety measures should be adopted by the supplier in erecting hangers, tents etc. The L&DD Department shall not be responsible for any mis-happening and loss caused due to the supplier's negligence.
13. The representatives of the firm should be available on telephone and also on mobile to enable to call them in emergency situation. Therefore telephone nos. as well as mobile nos. must be provided.

14. No Advance Payment will be made.
15. Final payment will be released after successful completion of event and after deducting all applicable Govt. taxes.
16. The contractor shall be responsible for watch and ward of all the works, equipment and various materials of his firm. Firm/Agency shall take necessary steps including insurance for safeguarding its equipment, tentage and other items etc against any damage due to any reason. No claim on this account shall be entertained by L&DD Department.
17. Offer shall remain valid till 30.06.2023 from the date of opening of tender. The offer with validity less than 30.06.2023 will not be accepted. The earnest money in the form of Call Deposit Receipt (**CDR**) @ **2%** of the Estimated Cost in favor of the undersigned must be attached its original with the financial proposal as well as a photocopy of the same to be attached with technical proposal. The Estimated Cost is **Rs. 14.000 Million**.
18. Any offer not received as per terms and conditions of the tender enquiry is liable to be ignored. No offer shall be considered if
  - Received without earnest money @ **2%** of the estimated price of the tender
  - Received after the time and date fixed for its receipt;
  - The tender is unsigned;
  - The offer is ambiguous;
  - The offer is conditional;
  - The offer is from a firm, blacklisted, suspended or removed from the approved list;
  - The offer is received by telegram/email;
  - Offer received with shorter validity than required in the tender enquiry; and
  - The offer is for store not conforming to specifications indicated in the tender enquiry.
19. Offers will remain valid till 30.06.2023 from the date of opening the tender.
20. All tenders must be submitted as per procedure/criteria as provided under Clause 38(2)(a) of the PPRA Rules, 2014 in shape of single stage two envelopes bidding procedure. The bid found to be the lowest evaluated will be accepted.
21.
  - If the acceptance of tender issued during the validity period of the offer is not accepted by the tenderer, the Earnest Money will be forfeited and the store purchased/hired at his risk and expense.
  - In case the offer is withdrawn, amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.
  - In case, the contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract, the security deposited by him will be forfeited and the store purchased / hired at his risk and expense.
22. The buyer reserves the right to claim compensation for the loss caused by the delay in the delivery of store.

## TERMS & CONDITIONS

1. Income Tax certificate and Sales Tax will have to be provided by the participating firms.
2. Any change in contents of technical proposal or leaving any column blank will liable to be rejected.
3. Any change in contents of financial proposals or leaving any column blank will liable to be rejected.
4. Any offer not received as per terms and conditions of the bidding documents will be rejected.
5. Any cutting, erasing or over writing in contents of technical proposal or leaving any column blank will liable to be rejected
6. Any cutting, erasing or over writing in contents of Financial proposal or leaving any column blank will liable to be rejected
7. No change, alteration will be allowed to the bidders after opening of technical and financial proposals
8. The procuring agency reserves the rights to accept or reject any bid without incurring any liability to the bidder.
9. The procuring agency at its discretion may ask any applicant for clarification of its tender to assist in the evaluation of technical or financial proposal.
10. Technical Proposals must be complete in all respect and authenticated with certified documentary evidences **according to check list attached** & no other method or criteria for evaluation of technical or financial proposal will be permitted.
11. Quantities of store items can be changed according to the budgetary provisions, cost effectiveness & reasonability of price, or any technical issues.
12. Inspection certificate will be issued after satisfactory performance of the store by committee.
13. No compromise will be offered on store specification at the time of supply. Decision of inspecting authority will be final in any case.
14. Any damage during delivery in the stores of respective consignees will be borne by the supplying firms.

## GENERAL INSTRUCTIONS

1. No offer shall be considered if :—
  - (i) Received without earnest money from unregistered firm or from a firm not registered for the items mentioned in this tender.
  - (ii) It is received after the time and date fixed for its receipt in bidding schedule.
  - (iii) The tender is unsigned.
  - (iv) The offer is ambiguous.
  - (v) The offer is conditional.
  - (vi) The offer is from a firm, blacklisted, suspended or removed from institutional supplies throughout the country.
  - (vii) Offer received with shorter validity than required in tender enquiry.
  - (viii) The offer is for store not conforming to specifications indicated in the tender enquiry.
3. No offer will be received beyond the schedule for invitation of tenders already mentioned in bidding documents.
4. Financial proposal of technically responsive bids will be opened only. Whereas the financial proposal technically non responsive will be not be opened & returned back to the bidder under proper receipt / acknowledgement.
5. The Committee reserves the right to purchase full or part of the store or ignore / scrap & cancel the tender subject to availability of funds, reasonability of price & cost effectiveness.
6.
  - (a) If the acceptance of tender issued during the validity period and offer is not accepted by the tenderer, the Earnest Money shall be forfeited.
  - (b) In case the offer is withdrawn, amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.
  - (c) In case, the contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract the security deposited by him shall be forfeited.
7. The L&DD Department reserves the right to claim compensation for the loss caused by delay in delivery of store and liquidated damages would be charged as under rules on late supply. No privilege of late supply will be given at any cost & no justification in this regard will be accepted.
8. Tenderers must quote their bids & proposals & offers on prescribed invitation bidding documents.
9. Tenders should be addressed to **Director General (Ext) L&DD Punjab Lahore.**
10. Tenderers should quote their firm and final rates both in words as well as in figures. Any over writing or cutting on the rates offered shall stand cancellation of said offer.
11. Any conditional, ambiguous or incomplete offer in any respect shall be ignored. Rather neither justification nor any representation would be entertained PPRA Rules-2014 will be adhered strictly.

12. The Financial Proposal should be submitted on the basis of unit price specified in the invitation to tender.
13. All store articles will be in original manufacturer's packing and match with the appended samples already provided.
14. Replacement of stocks if found substandard at any stage is understood to be guaranteed.
15. Firms quoting rates must be registered with relevant Tax Departments.
16. Inspection of the stores and verification of specification including quality & quantity will be conducted by notified store inspection Committee.

**C E R T I F I C A T E**

- 1. We hereby confirm to have read carefully the description of the stores and all the terms and conditions of Tender No..... due for opening on 06.03.2023 for the supply of items mentioned in tender at Lahore for the year 2022-23 in addition to the conditions of PPRA Rules-2014. We agree to abide by all those instructions / conditions.
- 2. We also hereby categorically confirm that the stores/services offered by us are exactly to the particulars and specifications as laid down in your tender enquiry in all respects.
- 3. We accept that, if the required Earnest Money is not furnished or our offer is found lacking in any of the requirement of your tender enquiry, it shall be ignored & we have no rights to represent against the decision of competent authority at any forum. All bidding documents received from procuring agency is being submitted in Original as well.
- 4. We hereby confirm to adhere to the delivery period specified in the tender enquiry, which would be the essence of the contract and will be strictly adhered to us. In case of failure we agree unconditionally to accept the recovery of liquidated damages on belated supplies.
- 6. Certified that the prices quoted to the Department against Tender No..... are not more than the prices charged from any other organization in the country and in case of any discrepancy the tenderer hereby undertakes to refund the price charged in excess.
- 7. A certificate should be given by the tenderers that they will be responsible for the free replacement of stores, if the same is found to be substandard and or at variance with the specification given in the tender enquiry. In case a similar store offered is at variance with the specification given in the tender enquiry, the tenderers must clearly identify variations in their offers & specialty.

**We guarantee to supply stores exactly in accordance with the requirements specified in the invitation to the bid for Tentages items etc.**

Name of Tenderer -----

Address-----

Signature--- -----

Seal -----

## **INTEGRITY PACT**

We M/S \_\_\_\_\_  
hereby certify that all terms & conditions of bidding documents have been carefully read / signed by us. All terms & conditions of procuring agency detailed in bidding documents will be complied & accepted by us. The supplying firm hereby undertakes as below:

1. Prices quoted in financial proposals are not more than any other supply in any institution of the country. However if found excess at any stage, the supplying firm will be bound to refund and accept the responsibility of any over charge apart from other action taken the procuring agency.
2. The supplying firm undertakes that we are not black listed or banned for manufacturing or institutional supplies by any agency of Govt. of Pakistan.
3. The supplying firm will strictly adhere PPRA Rules-2014.
4. The supplying firm undertakes that our bid and rates quoted in financial proposal are valued till 30.06.2023.
5. The supplying firm also undertakes that, if all information& documents contained in said tender found incorrect, ambiguous at any stage the firm is bound to refund all state expenditure apart from accepting any legal action taken by procuring agency.



**GRIEVANCES REDRESSAL COMMITTEE**

1. Following committee for redressal of grievances of the bidders is constituted in pursuance clause 67 (1) of PPRA Rules-2014 to address the complaint of bidders that may occur prior to the entry into the force procurement contract.

#	Designation	Status
1	Director Livestock Lahore Division	Convener
2	Assistant Director General (E&P) L&DD Punjab O/O DGE Lahore	Member
3	Additional Director Livestock Kasur	Member

Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than 10 days after the announcement of bid evaluation report. Whereas said committee shall investigate and decide upon the complaints within 15 days of the receipt of complaint in pursuance of Section 67 (2) (3) of PPRA Rules-2014.

**To be filled by the contractor**

**CHECK LIST TO BE ATTACHED WITH  
TECHNICAL PROPOSAL  
Please tick Yes or No**

1	Tenders have been submitting under single stage two envelop procedure according to PPRA Rules 2014		<b>Yes</b>		<b>No</b>
2	Technical/Financial Bid have been prepared on the prescribed Performa provided with bid document by the department and nothing is left blank		<b>Yes</b>		<b>No</b>
3	Technical/financial Bid is attached with covering letter on letter head of our firm		<b>Yes</b>		<b>No</b>
4	Bio Data form is duly filled and signed and nothing is left blank		<b>Yes</b>		<b>No</b>
5	Income Tax Registration Certificate attached		<b>Yes</b>		<b>No</b>
6	Sale Tax Registration attached		<b>Yes</b>		<b>No</b>
7	Integrity Pact on judicial stamp paper of Rs.100-00 attached.		<b>Yes</b>		<b>No</b>
8	Original Tender purchase Receipt		<b>Yes</b>		<b>No</b>
9	Copy of CNIC of the Bidder		<b>Yes</b>		<b>No</b>
10	CDR attached with Financial Proposal		<b>Yes</b>		<b>No</b>

It is certified that certificates given at page No. \_\_\_\_\_ of bid document have been read, understood, agreed and signed by us.

**Signature & Stamp**

**Name** \_\_\_\_\_

**Firm** \_\_\_\_\_

**Address**\_\_\_\_\_

**Cell No** \_\_\_\_\_

**Part-II**  
**TECHNICAL PROPOSAL**  
TENDER NUMBER L&DD/NHCS/2023/02

**Name of Firm** \_\_\_\_\_

**Address** \_\_\_\_\_

**Income Tax #** \_\_\_\_\_

**Name of Firm Representative** \_\_\_\_\_

#	Description	Tentative Quantity	Specifications Offered
1.	Shamiana (15x15) ft, with Qanat, Electrification & Installation etc	30	
2.	Shamiana (15x30) ft, with Qanat, Electrification & Installation etc	30	
3.	Shamiana (30x30) ft, with Qanat, Electrification & Installation etc	40	
4.	Kanopi with Installation (100x100)ft etc	10	
5.	Kanopi with Installation (45x45)ft etc	10	
6.	Kanopi with Installation (60x90)ft etc	10	
7.	Qaleen/Daryan (6x20) ft	50	
8.	Qaleen/Daryan (6x30) ft	50	
9.	Table (5x3)ft with cloth	50	
10.	Table (5x4)ft with cloth	20	
11.	Chair with cover	400	
12.	Sufaid Chadar	50	
13.	Pedestal Fan	25	
14.	Khaimay (10x10) ft	20	
15.	Khaimay (10x15) ft	20	
16.	Khaimay (10x20) ft	20	
17.	Charpai (6x3) ft	400	
18.	Qanat Extra	50	
19.	Generator (with fuel) 50 kv)	2	
20.	Sofa with Table (3 persons)	5	
21.	Pilow	100	
22.	Sofa	3	

#	Description	Tentative Quantity	Specifications Offered
23.	Tub	20	
24.	Extension lead	50	
25.	Gound Light Frames	15	
26.	Shed lights	50	
27.	Ramp including sand & Soil	2	
28.	Sound system with Mike , Speaker 4ft	2	
29.	Labor for Ground Clearance	20	
30.	Shamianna With Kanat 36'x90'	5	
31.	Table 4 feet size	200	
32.	Pitchers	15	
33.	Earthen Pots as feeder and drinkers for show birds	250	
34.	Lime powder	225 Kg	
35.	Saw dust / Rice Husk (litter) for birds etc	75 Kg	
36.	Table Cloth	200	
37.	Table (4 feet each) with cloth	225	

**Sign & Stamp**

**Part-III**  
**FINANCIAL PROPOSAL**  
TENDER NUMBER L&DD/NHCS/2023/02

Name of Firm \_\_\_\_\_

Address \_\_\_\_\_

Income Tax # \_\_\_\_\_

Name of Firm Representative \_\_\_\_\_

#	Description	Tentative Quantity	Rate per Unit per day including all Taxes (Rs.) per Unit
1.	Shamiana (15x15) ft, with Qanat, Electrification & Installation etc	30	
2.	Shamiana (15x30) ft, with Qanat, Electrification & Installation etc	30	
3.	Shamiana (30x30) ft, with Qanat, Electrification & Installation etc	40	
4.	Kanopi with Installation (100x100)ft etc	10	
5.	Kanopi with Installation (45x45)ft etc	10	
6.	Kanopi with Installation (60x90)ft etc	10	
7.	Qaleen/Daryan (6x20) ft	50	
8.	Qaleen/Daryan (6x30) ft	50	
9.	Table (5x3)ft with cloth	50	
10.	Table (5x4)ft with cloth	20	
11.	Chair with cover	400	
12.	Sufaid Chadar	50	
13.	Pedestal Fan	25	
14.	Khaimay (10x10) ft	20	
15.	Khaimay (10x15) ft	20	
16.	Khaimay (10x20) ft	20	
17.	Charpai (6x3) ft	400	
18.	Qanat Extra	50	
19.	Generator (with fuel) 50 kv)	2	
20.	Sofa with Table (3 persons)	5	
21.	Pilow	100	
22.	Sofa	3	
23.	Tub	20	
24.	Extension lead	50	

#	Description	Tentative Quantity	Rate per Unit per day including all Taxes (Rs.) per Unit
25.	Ground Light Frames	15	
26.	Shed lights	50	
27.	Ramp including sand & Soil	2	
28.	Sound system with Mike , Speaker 4ft	2	
29.	Labor for Ground Clearance	20	
30.	Shamianna With Kanat 36'x90'	5	
31.	Table 4 feet size	200	
32.	Pitchers	15	
33.	Earthen Pots as feeder and drinkers for show birds	250	
34.	Lime powder	225 Kg	
35.	Saw dust / Rice Husk (litter) for birds etc	75 Kg	
36.	Table Cloth	200	
37.	Table (4 feet each) with cloth	225	

**Sign & Stamp**

Part-I

BIDDING / TENDER DOCUMENT FOR PROCUREMENT OF TRANSPORTATION SERVICES FOR NATIONAL HORSE & CATTLE SHOW 2023 AT LAHORE

TENDER DOCUMENT NUMBER \_\_\_\_\_ Dated \_\_\_\_\_

LAST DATE & TIME FOR RECEIPT OF TENDER \_\_\_\_\_ 06.03.2023 Up to 10:30 PM

DATE OF OPENING OF TECHNICAL/FINANCIAL PROPOSAL 06.03.2023 Up to 11:00 AM

VENUE Directorate General Extension 16-Cooper Road Lahore  
TENDER FEE (Nonrefundable) Rs.300-00 \_\_\_\_\_

BIO-DATA OF THE PARTICIPATING FIRM (To be compulsory filled)

Name of the firm \_\_\_\_\_

Name of Authorized person \_\_\_\_\_

Income Tax No. \_\_\_\_\_

Sales Tax No. \_\_\_\_\_

Proof of Previous Experience No. of Year ( \_\_\_\_\_ ) please attach relevant

documents

Permanent Address of firm \_\_\_\_\_

No. of Pages attached by bidder \_\_\_\_\_  
With bidding document

Phone or Cell No. \_\_\_\_\_

Fax No. or Email Address \_\_\_\_\_

It is certified that the above Bio data form is duly filled and nothing is left blank. We understand that leaving blanks will make over bid liable to be rejected.

Signature & Stamp \_\_\_\_\_

Name \_\_\_\_\_

Firm \_\_\_\_\_

Address \_\_\_\_\_

**TENDER DOCUMENTS**  
**ANIMAL TRANSPORTATION SERVICES**  
**FOR NATIONAL HORSE & CATTLE SHOW 2023**

SCHEDULE OF INVITATION TO **TENDER NUMBER L&DD/NHCS/2023/03**

Date of opening	=	<b><u>06.03.2023</u></b>
Time of receipt	=	10:00 AM
Time of Submission	=	10:30 AM
Time of opening	=	11:00 AM
Price of tender	=	Rs. 300/- (non-refundable)
Required at	=	Directorate General (Ext) L&DD Punjab, 16-Cooper Road Lahore.
Delivery Period	=	As and when required during validity period

**SPECIAL INSTRUCTIONS**

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2. Items should be delivered to the consignee free of all charges in safe and sound condition.
3. Inspection may be carried out at the consignee end.
4. The tenders will be opened in the presence of the tenderers or their authorized representatives who wish to be present at the time of opening of the tenders.
5. The quantity can be increased or decreased by any margin depending on the requirement and budget.
6. The supplier will be responsible for delivery supply and installation of the material in good condition at Lahore at their own cost and no other charges for the same is to be payable. Transportation of all items to site and back from Lahore is total responsibility of the firm.
7. The supplier/selected firm have to supply and install the items well before three days in advance of the National Horse & Cattle Show being conducted at Lahore as and when required.
8. In the event of the supplier failing, declining, neglecting or delaying the supply or in the event of any damage occurring or being caused by supplier, the Security Deposits will be forfeited along with other legal and punitive actions.
9. All supplied items should be as per standard specification, if the items are not found satisfactory, the same will be sent back and the expenditure will be borne by the supplier.
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13. The representatives of the firm should be available on telephone and also on mobile to enable to call them in emergency situation. Therefore telephone nos. as well as mobile nos. must be provided.
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15. Final payment will be released after successful completion of event and after deducting all applicable Govt. taxes.
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  - In case, the contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract, the security deposited by him will be forfeited and the store purchased / hired at his risk and expense.
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14. Any damage during delivery in the stores of respective consignees will be borne by the supplying firms.

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- (b) In case the offer is withdrawn, amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.
- (c) In case, the contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract the security deposited by him shall be forfeited.
7. The L&DD Department reserves the right to claim compensation for the loss caused by delay in delivery of store and liquidated damages would be charged as under rules on late supply. No privilege of late supply will be given at any cost & no justification in this regard will be accepted.
8. Tenderers must quote their bids & proposals & offers on prescribed invitation bidding documents.
9. Tenders should be addressed to **Director General (Ext) L&DD Punjab Lahore.**
10. Tenderers should quote their firm and final rates both in words as well as in figures. Any over writing or cutting on the rates offered shall stand cancellation of said offer.
11. Any conditional, ambiguous or incomplete offer in any respect shall be ignored. Rather neither justification nor any representation would be entertained PPRA Rules-2014 will be adhered strictly.

12. The Financial Proposal should be submitted on the basis of unit price specified in the invitation to tender.
13. All store articles will be in original manufacturer's packing and match with the appended samples already provided.
14. Replacement of stocks if found substandard at any stage is understood to be guaranteed.
15. Firms quoting rates must be registered with relevant Tax Departments.
16. Inspection of the stores and verification of specification including quality & quantity will be conducted by notified store inspection Committee.

**Director General (Ext)  
L&DD Punjab Lahore/  
Convener Horse & Cattle Show  
2023**

# CERTIFICATE

1. We hereby confirm to have read carefully the description of the stores and all the terms and conditions of Tender No..... due for opening on 06.03.2023 for the transportation items at Lahore for the year 2022-23 in addition to the conditions of PPRA Rules-2014. We agree to abide by all those instructions / conditions.
2. We also hereby categorically confirm that the stores/services offered by us are exactly to the particulars and specifications as laid down in your tender enquiry in all respects.
3. We accept that, if the required Earnest Money is not furnished or our offer is found lacking in any of the requirement of your tender enquiry, it shall be ignored & we have no rights to represent against the decision of competent authority at any forum. All bidding documents received from procuring agency is being submitted in Original as well.
4. We hereby confirm to adhere to the delivery period specified in the tender enquiry, which would be the essence of the contract and will be strictly adhered to us. In case of failure we agree unconditionally to accept the recovery of liquidated damages on belated supplies.
6. Certified that the prices quoted to the Department against Tender No..... are not more than the prices charged from any other organization in the country and in case of any discrepancy the tenderer hereby undertakes to refund the price charged in excess.
7. A certificate should be given by the tenderers that they will be responsible for the free replacement of stores, if the same is found to be substandard and or at variance with the specification given in the tender enquiry. In case a similar store offered is at variance with the specification given in the tender enquiry, the tenderers must clearly identify variations in their offers & specialty.

**We guarantee to supply stores exactly in accordance with the requirements specified in the invitation to the bid for transportation.**

Name of Tenderer -----

Address-----

Signature--- -----

Seal -----

## **INTEGRITY PACT**

We M/S \_\_\_\_\_  
hereby certify that all terms & conditions of bidding documents have been carefully read / signed by us. All terms & conditions of procuring agency detailed in bidding documents will be complied & accepted by us. The supplying firm hereby undertakes as below:

1. Prices quoted in financial proposals are not more than any other supply in any institution of the country. However if found excess at any stage, the supplying firm will be bound to refund and accept the responsibility of any over charge apart from other action taken the procuring agency.
2. The supplying firm undertakes that we are not black listed or banned for manufacturing or institutional supplies by any agency of Govt. of Pakistan.
3. The supplying firm will strictly adhere PPRA Rules-2014.
4. The supplying firm undertakes that our bid and rates quoted in financial proposal are valued till **30.06.2023**.
5. The supplying firm also undertakes that, if all information& documents contained in said tender found incorrect, ambiguous at any stage the firm is bound to refund all state expenditure apart from accepting any legal action taken by procuring agency.

**GRIEVANCES REDRESSAL COMMITTEE**

1. Following committee for redressal of grievances of the bidders is constituted in pursuance clause 67 (1) of PPRA Rules-2014 to address the complaint of bidders that may occur prior to the entry into the force procurement contract.

#	Designation	Status
1	Director General (Research) L&DD, Punjab Lahore	Convener
2	Director General (Production) L&DD Punjab Lahore	Member
3	Additional Director Livestock Sheikhpura.	Member

Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than 10 days after the announcement of bid evaluation report. Whereas said committee shall investigate and decide upon the complaints within 15 days of the receipt of complaint in pursuance of Section 67 (2) (3) of PPRA Rules-2014.

**To be filled by the contractor**

**CHECK LIST TO BE ATTACHED WITH  
TECHNICAL PROPOSAL**  
**Please tick Yes or No**

1	Tenders have been submitting under single stage two envelop procedure according to PPRA Rules 2014		<b>Yes</b>		<b>No</b>
2	Technical/Financial Bid have been prepared on the prescribed Performa provided with bid document by the department and nothing is left blank		<b>Yes</b>		<b>No</b>
3	Technical/financial Bid is attached with covering letter on letter head of our firm		<b>Yes</b>		<b>No</b>
4	Bio Data form is duly filled and signed and nothing is left blank		<b>Yes</b>		<b>No</b>
5	Income Tax Registration Certificate attached		<b>Yes</b>		<b>No</b>
6	Sale Tax Registration attached		<b>Yes</b>		<b>No</b>
7	Integrity Pact on judicial stamp paper of Rs.100-00 attached.		<b>Yes</b>		<b>No</b>
8	Original Tender purchase Receipt		<b>Yes</b>		<b>No</b>
9	Copy of CNIC of the Bidder		<b>Yes</b>		<b>No</b>
10	CDR attached with Financial Proposal		<b>Yes</b>		<b>No</b>

It is certified that certificates given at page No. \_\_\_\_\_ of bid document have been read, understood, agreed and signed by us.

**Signature & Stamp**

**Name** \_\_\_\_\_

**Firm** \_\_\_\_\_

**Address** \_\_\_\_\_

**Cell No** \_\_\_\_\_



**Part-II**  
**TECHNICAL PROPOSAL**  
**TENDER NO. L&DD/NHCS/2023/03**  
**Transportation Service etc.**

Name of Firm \_\_\_\_\_

Address \_\_\_\_\_

Income Tax # \_\_\_\_\_

Name of Firm Representative \_\_\_\_\_

Sr. No.	Name of Items	Type of Vehicle Offered
1.	Transportation of Animals from all over the Punjab (Rate Per Km) from Provincial Capital Lahore – Fortress Stadium Site. (Pick & Drop) Approximately 20000-25000 Km (No. of Trucks 58-60)	

Name & Signature with Stamp

**Part-III**  
**FINANCIAL PROPOSAL**  
**TENDER NO. L&DD/NHCS/2023/03**  
**Transportation Service etc.**

Name of Firm \_\_\_\_\_

Address \_\_\_\_\_

Income Tax # \_\_\_\_\_

Name of Firm Representative \_\_\_\_\_

Sr. No.	Name of Items	Rate including all taxes etc. (Rs.) per KM
1.	Transportation of Animals from all over the Punjab (Rate Per Km) from Provincial Capital Lahore – Fortress Stadium Site. (Pick & Drop)	

Name & Signature with Stamp

**Part-I**

**BIDDING / TENDER DOCUMENT FOR PROCUREMENT OF FEED & FODDER ETC. FOR NATIONAL HORSE & CATTLE SHOW 2023 AT LAHORE**

TENDER DOCUMENT NUMBER \_\_\_\_\_ **Dated** \_\_\_\_\_

LAST DATE & TIME FOR RECEIPT OF TENDER \_\_\_\_\_ **06.03.2023 Up to 10:00 AM**

DATE OF OPENING OF TECHNICAL/FINANCIALPROPOSAL **06.03.2023 Upto 11:00 AM**

VENUE **Directorate General Extension 16-Cooper Road Lahore**  
TENDER FEE (Nonrefundable) **Rs.300-00** \_\_\_\_\_

**BIO-DATA OF THE PARTICIPATING FIRM** *(To be compulsory filled)*

Name of the firm \_\_\_\_\_

Name of Authorized person \_\_\_\_\_

Income Tax No. \_\_\_\_\_

Sales Tax No. \_\_\_\_\_

Proof of Previous Experience No. of Year ( \_\_\_\_\_ ) please attach relevant  
documents

Permanent Address of firm \_\_\_\_\_  
\_\_\_\_\_

No. of Pages attached by bidder \_\_\_\_\_  
With bidding document

Phone or Cell No. \_\_\_\_\_

Fax No. or Email Address \_\_\_\_\_

It is certified that the above Bio data form is duly filled and nothing is left blank. We understand that leaving blanks will make over bid liable to be rejected.

**Signature & Stamp** \_\_\_\_\_

**Name** \_\_\_\_\_

**Firm** \_\_\_\_\_

**Address** \_\_\_\_\_

**TENDER DOCUMENTS**  
**ANIMAL FEED & FODDER ETC.**  
**FOR NATIONAL HORSE & CATTLE SHOW 2023**

**SCHDULE OF INVITATION TO TENDER NO. L&DD/NHCS/2023/04**

Date of opening	=	<b><u>06.03.2023</u></b>
Time of receipt	=	10:00 AM
Time of Submission	=	10:30 AM
Time of opening	=	11:00 AM
Price of tender	=	Rs. 300/- (non-refundable)
Required at	=	Directorate General (Ext) L&DD Punjab, 16-Cooper Road Lahore.
Delivery Period	=	As and when required during the validity period

**SPECIAL INSTRUCTIONS**

1. The tenders received late or without Earnest Money or submitted without complete documents or incomplete in any respect will not be considered.
2. Items should be delivered to the consignee free of all charges in safe and sound condition.
3. Inspection may be carried out at the consignee end.
4. The tenders will be opened in the presence of the tenderers or their authorized representatives who wish to be present at the time of opening of the tenders.
5. The quantity can be increased or decreased by any margin depending on the requirement and budget.
6. The supplier will be responsible for delivery supply of feed & fodder in good condition at Lahore at their own cost and no other charges for the same is to be payable. Transportation of all items to site and back from Lahore is total responsibility of the firm.
7. The supplier/selected firm have to supply and install the items well before three days in advance of the National Horse & Cattle Show being conducted at Lahore as and when required.
8. In the event of the supplier failing, declining, neglecting or delaying the supply or in the event of any damage occurring or being caused by supplier, the Security Deposits will be forfeited along with other legal and punitive actions.
9. All supplied items should be as per standard specification, if the items are not found satisfactory, the same will be sent back and the expenditure will be borne by the supplier.
10. All required items should be in good conditions & will be cleaned by supplier's staff after installation/putting on site.
11. Rate must be quoted on unit basis (including transportation, labor, installation etc.) including all taxes (if any).
12. All precautionary safety measures should be adopted by the supplier in erecting hangers, tents etc. The L&DD Department shall not be responsible for any mis-happening and loss caused due to the supplier's negligence.
13. The representatives of the firm should be available on telephone and also on mobile to enable to call them in emergency situation. Therefore telephone nos. as well as mobile nos. must be provided.
14. No Advance Payment will be made.
15. Final payment will be released after successful completion of event and after deducting all applicable Govt. taxes.

16. The contractor shall be responsible for watch and ward of all the works, equipment and various materials of his firm. Firm/Agency shall take necessary steps including insurance for safeguarding of items against any damage due to any reason. No claim on this account shall be entertained by L&DD Department.
17. Offer shall remain valid till 30.06.2023 from the date of opening of tender. The offer with validity less than 30.06.2023 will not be accepted. The earnest money in the form of Call Deposit Receipt **(CDR) @ 2%** of the Estimated Cost in favor of the undersigned must be attached its original with the financial proposal as well as a photocopy of the same to be attached with technical proposal. The Estimated Cost is **Rs. 6.00 Million**.
18. Any offer not received as per terms and conditions of the tender enquiry is liable to be ignored. No offer shall be considered if
- Received without earnest money @ 2% of the estimated price of the tender
  - Received after the time and date fixed for its receipt;
  - The tender is unsigned;
  - The offer is ambiguous;
  - The offer is conditional;
  - The offer is from a firm, blacklisted, suspended or removed from the approved list;
  - The offer is received by telegram/email;
  - Offer received with shorter validity than required in the tender enquiry; and
  - The offer is for store not conforming to specifications indicated in the tender enquiry.
19. Offers will remain valid till 30.06.2023 from the date of opening the tender.
20. All tenders must be submitted as per procedure/criteria as provided under Clause 38(2)(a) of the PPRA Rules, 2014 in shape of single stage two envelopes bidding procedure. The bid found to be the lowest evaluated will be accepted.
- 21.
- If the acceptance of tender issued during the validity period of the offer is not accepted by the tenderer, the Earnest Money will be forfeited and the store purchased/hired at his risk and expense.
  - In case the offer is withdrawn, amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.
  - In case, the contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract, the security deposited by him will be forfeited and the store purchased / hired at his risk and expense.
22. The buyer reserves the right to claim compensation for the loss caused by the delay in the delivery of store.

## TERMS & CONDITIONS

1. Income Tax certificate and Sales Tax will have to be provided by the participating firms.
2. Any change in contents of technical proposal or leaving any column blank will liable to be rejected.
3. Any change in contents of financial proposals or leaving any column blank will liable to be rejected.
4. Any offer not received as per terms and conditions of the bidding documents will be rejected.
5. Any cutting, erasing or over writing in contents of technical proposal or leaving any column blank will liable to be rejected
6. Any cutting, erasing or over writing in contents of Financial proposal or leaving any column blank will liable to be rejected
7. No change, alteration will be allowed to the bidders after opening of technical and financial proposals
8. The procuring agency reserves the rights to accept or reject any bid without incurring any liability to the bidder.
9. The procuring agency at its discretion may ask any applicant for clarification of its tender to assist in the evaluation of technical or financial proposal.
10. Technical Proposals must be complete in all respect and authenticated with certified documentary evidences **according to check list attached** & no other method or criteria for evaluation of technical or financial proposal will be permitted.
11. Quantities of store items can be changed according to the budgetary provisions, cost effectiveness & reasonability of price, or any technical issues.
12. Inspection certificate will be issued after satisfactory performance of the store by inspection committee.
13. No compromise will be offered on store specification at the time of supply. Decision of inspecting authority will be final in any case.
14. Any damage during delivery in the stores of respective consignees will be borne by the supplying firms.

## GENERAL INSTRUCTIONS

1. No offer shall be considered if :—
  - (i) Received without earnest money from unregistered firm or from a firm not registered for the items mentioned in this tender.
  - (ii) It is received after the time and date fixed for its receipt in bidding schedule.
  - (iii) The tender is unsigned.
  - (iv) The offer is ambiguous.
  - (v) The offer is conditional.
  - (vi) The offer is from a firm, blacklisted, suspended or removed from institutional supplies throughout the country.
  - (vii) Offer received with shorter validity than required in tender enquiry.
  - (viii) The offer is for store not conforming to specifications indicated in the tender enquiry.
3. No offer will be received beyond the schedule for invitation of tenders already mentioned in bidding documents.
4. Financial proposal of technically responsive bids will be opened only. Whereas the financial proposal technically non responsive will be not be opened & returned back to the bidder under proper receipt / acknowledgement.
5. The Committee reserves the right to purchase full or part of the store or ignore / scrap & cancel the tender subject to availability of funds, reasonability of price & cost effectiveness.
6.
  - (a) If the acceptance of tender issued during the validity period and offer is not accepted by the tenderer, the Earnest Money shall be forfeited.
  - (b) In case the offer is withdrawn, amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.
  - (c) In case, the contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract the security deposited by him shall be forfeited.
7. The L&DD Department reserves the right to claim compensation for the loss caused by delay in delivery of store and liquidated damages would be charged as under rules on late supply. No privilege of late supply will be given at any cost & no justification in this regard will be accepted.
8. Tenderers must quote their bids & proposals & offers on prescribed invitation bidding documents.
9. Tenders should be addressed to **Director General (Ext) L&DD Punjab Lahore.**
10. Tenderers should quote their firm and final rates both in words as well as in figures. Any over writing or cutting on the rates offered shall stand cancellation of said offer.
11. Any conditional, ambiguous or incomplete offer in any respect shall be ignored. Rather neither justification nor any representation would be entertained PPRA Rules-2014 will be adhered strictly.

12. The Financial Proposal should be submitted on the basis of unit price specified in the invitation to tender.
13. All store articles will be in original manufacturer's packing and match with the appended samples already provided.
14. Replacement of stocks if found substandard at any stage is understood to be guaranteed.
15. Firms quoting rates must be registered with relevant Tax Departments.
16. Inspection of the stores and verification of specification including quality & quantity will be conducted by notified store inspection Committee.



**C E R T I F I C A T E**

- 1. We hereby confirm to have read carefully the description of the stores and all the terms and conditions of Tender No..... due for opening on 06.03.2023 for supply at Lahore for the year 2022-23 in addition to the conditions of PPRA Rules-2014. We agree to abide by all those instructions / conditions.
- 2. We also hereby categorically confirm that the stores/services offered by us are exactly to the particulars and specifications as laid down in your tender enquiry in all respects.
- 3. We accept that, if the required Earnest Money is not furnished or our offer is found lacking in any of the requirement of your tender enquiry, it shall be ignored & we have no rights to represent against the decision of competent authority at any forum. All bidding documents received from procuring agency is being submitted in Original as well.
- 4. We hereby confirm to adhere to the delivery period specified in the tender enquiry, which would be the essence of the contract and will be strictly adhered to us. In case of failure we agree unconditionally to accept the recovery of liquidated damages on belated supplies.
- 6. Certified that the prices quoted to the Department against Tender No..... are not more than the prices charged from any other organization in the country and in case of any discrepancy the tenderer hereby undertakes to refund the price charged in excess.
- 7. A certificate should be given by the tenderers that they will be responsible for the free replacement of stores, if the same is found to be substandard and or at variance with the specification given in the tender enquiry. In case a similar store offered is at variance with the specification given in the tender enquiry, the tenderers must clearly identify variations in their offers & specialty.

**We guarantee to supply stores exactly in accordance with the requirements specified in the invitation to the bid for animal feed & fodder.**

Name of Tenderer -----

Address-----

Signature--- -----

Seal -----

## **INTEGRITY PACT**

We M/S \_\_\_\_\_  
hereby certify that all terms & conditions of bidding documents have been carefully read / signed by us. All terms & conditions of procuring agency detailed in bidding documents will be complied & accepted by us. The supplying firm hereby undertakes as below:

1. Prices quoted in financial proposals are not more than any other supply in any institution of the country. However if found excess at any stage, the supplying firm will be bound to refund and accept the responsibility of any over charge apart from other action taken the procuring agency.
2. The supplying firm undertakes that we are not black listed or banned for manufacturing or institutional supplies by any agency of Govt. of Pakistan.
3. The supplying firm will strictly adhere PPRA Rules-2014.
4. The supplying firm undertakes that our bid and rates quoted in financial proposal are valued till 30.06.2023.
5. The supplying firm also undertakes that, if all information& documents contained in said tender found incorrect, ambiguous at any stage the firm is bound to refund all state expenditure apart from accepting any legal action taken by procuring agency.

**GRIEVANCES REDRESSAL COMMITTEE**

- 1. Following committee for redressal of grievances of the bidders is constituted in pursuance clause 67 (1) of PPRA Rules-2014 to address the complaint of bidders that may occur prior to the entry into the force procurement contract.
- 2.

#	Designation	Status
1	Director Livestock Lahore Division	Convener
2	Assistant Director General (E&P) L&DD Punjab O/O DGE Lahore	Member
3	Additional Director Livestock Kasur	Member

Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than 10 days after the announcement of bid evaluation report. Whereas said committee shall investigate and decide upon the complaints within 15 days of the receipt of complaint in pursuance of Section 67 (2) (3) of PPRA Rules-2014.

**To be filled by the contractor**

**CHECK LIST TO BE ATTACHED WITH  
TECHNICAL PROPOSAL**

**Please tick Yes or No**

1	Tenders have been submitting under single stage two envelop procedure according to PPRA Rules 2014		<b>Yes</b>		<b>No</b>
2	Technical/Financial Bid have been prepared on the prescribed Performa provided with bid document by the department and nothing is left blank		<b>Yes</b>		<b>No</b>
3	Technical/financial Bid is attached with covering letter on letter head of our firm		<b>Yes</b>		<b>No</b>
4	Bio Data form is duly filled and signed and nothing is left blank		<b>Yes</b>		<b>No</b>
5	Income Tax Registration Certificate attached		<b>Yes</b>		<b>No</b>
6	Sale Tax Registration attached		<b>Yes</b>		<b>No</b>
7	Integrity Pact on judicial stamp paper of Rs.100-00 attached.		<b>Yes</b>		<b>No</b>
8	Original Tender purchase Receipt		<b>Yes</b>		<b>No</b>
9	Copy of CNIC of the Bidder		<b>Yes</b>		<b>No</b>
10	CDR attached with Financial Proposal		<b>Yes</b>		<b>No</b>

It is certified that certificates given at page No. \_\_\_\_\_ of bid document have been read, understood, agreed and signed by us.

**Signature & Stamp**

**Name** \_\_\_\_\_

**Firm** \_\_\_\_\_

**Address** \_\_\_\_\_

**Cell No** \_\_\_\_\_

**Part-II**  
**TECHNICAL PROPOSAL**  
**TENDER NO. L&DD/NHCS/2023/04**

Name of Firm \_\_\_\_\_

Address \_\_\_\_\_

Income Tax # \_\_\_\_\_

Name of Firm Representative \_\_\_\_\_

Sr. No.	Name of Items	Quantity	Offered
1.	<b><u>Green Fodder</u></b>		
a	Burseem	30000 kg	
b	Oat	30000 kg	
c	Lucern	70000 kg	
2.	Wheat Bhoosa/ Wheat Straw	4000 kg	
3.	Anmol Wanda	2000 kg	
4.	Crushed Grams for Horses (Daana)	2500 kg	
5.	Oat Seeds for Horses & Camel	2000 kg	
6.	<b><u>Dog Feed</u></b>		
a	Minced Meat (Beef) for Greyhounds	450 kg	
b	Cattle Milk for Greyhounds / litre	450 liter	
7.	Poultry Feed (50kg bag) Broiler Starter	25 bags	

Name & Signature with Stamp

### Part-III

## FINANCIAL PROPOSAL TENDER NO. L&DD/NHCS/2023/04

Name of Firm \_\_\_\_\_

Address \_\_\_\_\_

Income Tax # \_\_\_\_\_

Name of Firm Representative \_\_\_\_\_

Sr. No.	Name of Items	Quantity	Rate including all taxes etc. (Rs.) per Unit
1.	<b><u>Green Fodder</u></b>		
a	Burseem	30000 kg	
b	Oat	30000 kg	
c	Lucern	70000 kg	
2.	Wheat Bhoosa/ Wheat Straw	4000 kg	
3.	Anmol Wanda	2000 kg	
4.	Crushed Grams for Horses (Daana)	2500 kg	
5.	Oat Seeds for Horses & Camel	2000 kg	
6.	<b><u>Dog Feed</u></b>		
a	Minced Meat (Beef) for Greyhounds	450 kg	
b	Cattle Milk for Greyhounds / liter	450 liter	
7.	Poultry Feed (50kg bag) Broiler Starter	25 bags	

Name & Signature with Stamp

**Part-I**

**BIDDING / TENDER DOCUMENT FOR PROCUREMENT OF ADVERTISEMENT AND PUBLICITY ETC. FOR NATIONAL HORSE & CATTLE SHOW 2023 AT LAHORE**

TENDER DOCUMENT NUMBER \_\_\_\_\_ **Dated** \_\_\_\_\_

LAST DATE & TIME FOR RECEIPT OF TENDER \_\_\_\_\_ **06.03.2023 Up to 10:30 AM**

DATE OF OPENING OF TECHNICAL/FINANCIALPROPOSAL **06.03.2023 Up to 11:00 AM**

VENUE **Directorate General Extension 16-Cooper Road Lahore**  
TENDER FEE (Nonrefundable) **Rs.300-00** \_\_\_\_\_

**BIO-DATA OF THE PARTICIPATING FIRM** *(To be compulsory filled)*

Name of the firm \_\_\_\_\_

Name of Authorized person \_\_\_\_\_

Income Tax No. \_\_\_\_\_

Sales Tax No. \_\_\_\_\_

Proof of Previous Experience No. of Year ( \_\_\_\_\_ ) please attach relevant documents

Permanent Address of firm \_\_\_\_\_  
\_\_\_\_\_

No. of Pages attached by bidder \_\_\_\_\_  
With bidding document

Phone or Cell No. \_\_\_\_\_

Fax No. or Email Address \_\_\_\_\_

It is certified that the above Bio data form is duly filled and nothing is left blank. We understand that leaving blanks will make over bid liable to be rejected.

**Signature & Stamp** \_\_\_\_\_

**Name** \_\_\_\_\_

**Firm** \_\_\_\_\_

**Address** \_\_\_\_\_

**TENDER DOCUMENTS**  
**ADVERTISEMENT AND PUBLICITY, PRINTING ETC.**  
**FOR NATIONAL HORSE & CATTLE SHOW 2023**

**SCHDULE OF INVITATION TO TENDER NO. L&DD/NHCS/2023/05**

Date of opening	=	<b><u>06.03.2023</u></b>
Time of receipt	=	10:00 AM
Time of Submission	=	10:30 AM
Time of opening	=	11:00 AM
Price of tender	=	Rs. 300/- (non-refundable)
Required at	=	Directorate General (Ext) L&DD Punjab, 16-Cooper Road Lahore.
Delivery Period	=	As and when required during validity period

**SPECIAL INSTRUCTIONS**

1. The tenders received late or without Earnest Money or submitted without complete documents or incomplete in any respect will not be considered.
2. Items should be delivered to the consignee free of all charges in safe and sound condition.
3. Inspection may be carried out at the consignee end.
4. The tenders will be opened in the presence of the tenderers or their authorized representatives who wish to be present at the time of opening of the tenders.
5. The quantity can be increased or decreased by any margin depending on the requirement and budget.
6. The supplier will be responsible for delivery supply and installation of the material in good condition at Lahore at their own cost and no other charges for the same is to be payable. Transportation of all items to site and back from Lahore is total responsibility of the firm.
7. The supplier/selected firm have to supply and install the items well before three days in advance of the National Horse & Cattle Show being conducted at Lahore as and when required.
8. In the event of the supplier failing, declining, neglecting or delaying the supply or in the event of any damage occurring or being caused by supplier, the Security Deposits will be forfeited along with other legal and punitive actions.
9. All supplied items should be as per standard specification, if the items are not found satisfactory, the same will be sent back and the expenditure will be borne by the supplier.
10. All required items should be in good conditions & will be cleaned by supplier's staff after installation/putting on site.
11. Rate must be quoted on unit basis (including transportation, labor, installation etc.) including all taxes (if any).
12. All precautionary safety measures should be adopted by the supplier in erecting hangers, tents etc. The L&DD Department shall not be responsible for any mis-happening and loss caused due to the supplier's negligence.
13. The representatives of the firm should be available on telephone and also on mobile to enable to call them in emergency situation. Therefore telephone nos. as well as mobile nos. must be provided.
14. No Advance Payment will be made.
15. Final payment will be released after successful completion of event and after deducting all applicable Govt. taxes.



16. The contractor shall be responsible for watch and ward of all the works, equipment and various materials of his firm. Firm/Agency shall take necessary steps including insurance for safeguarding its equipment, tentage and other items etc against any damage due to any reason. No claim on this account shall be entertained by L&DD Department.
17. Offer shall remain valid till 30.06.2023 from the date of opening of tender. The offer with validity less than 30.06.2023 will not be accepted. The earnest money in the form of Call Deposit Receipt (**CDR**) @ **2%** of the Estimated Cost in favor of the undersigned must be attached its original with the financial proposal as well as a photocopy of the same to be attached with technical proposal. The Estimated Cost is **Rs. 5.185 Million**.
18. Any offer not received as per terms and conditions of the tender enquiry is liable to be ignored. No offer shall be considered if
  - Received without earnest money @ **2%** of the estimated price of the tender
  - Received after the time and date fixed for its receipt;
  - The tender is unsigned;
  - The offer is ambiguous;
  - The offer is conditional;
  - The offer is from a firm, blacklisted, suspended or removed from the approved list;
  - The offer is received by telegram/email;
  - Offer received with shorter validity than required in the tender enquiry; and
  - The offer is for store not conforming to specifications indicated in the tender enquiry.
19. Offers will remain valid till 30.06.2023 from the date of opening the tender.
20. All tenders must be submitted as per procedure/criteria as provided under Clause 38(2)(a) of the PPRA Rules, 2014 in shape of single stage two envelopes bidding procedure. The bid found to be the lowest evaluated will be accepted.
21.
  - If the acceptance of tender issued during the validity period of the offer is not accepted by the tenderer, the Earnest Money will be forfeited and the store purchased/hired at his risk and expense.
  - In case the offer is withdrawn, amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.
  - In case, the contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract, the security deposited by him will be forfeited and the store purchased / hired at his risk and expense.
22. The buyer reserves the right to claim compensation for the loss caused by the delay in the delivery of store.

## TERMS & CONDITIONS

1. Income Tax certificate and Sales Tax will have to be provided by the participating firms.
2. Any change in contents of technical proposal or leaving any column blank will liable to be rejected.
3. Any change in contents of financial proposals or leaving any column blank will liable to be rejected.
4. Any offer not received as per terms and conditions of the bidding documents will be rejected.
5. Any cutting, erasing or over writing in contents of technical proposal or leaving any column blank will liable to be rejected
6. Any cutting, erasing or over writing in contents of Financial proposal or leaving any column blank will liable to be rejected
7. No change, alteration will be allowed to the bidders after opening of technical and financial proposals
8. The procuring agency reserves the rights to accept or reject any bid without incurring any liability to the bidder.
9. The procuring agency at its discretion may ask any applicant for clarification of its tender to assist in the evaluation of technical or financial proposal.
10. Technical Proposals must be complete in all respect and authenticated with certified documentary evidences **according to check list attached** & no other method or criteria for evaluation of technical or financial proposal will be permitted.
11. Quantities of store items can be changed according to the budgetary provisions, cost effectiveness & reasonability of price, or any technical issues.
12. Inspection certificate will be issued after satisfactory performance of the store by inspection committee.
13. No compromise will be offered on store specification at the time of supply. Decision of inspecting authority will be final in any case.
14. Any damage during delivery in the stores of respective consignees will be borne by the supplying firms.

## GENERAL INSTRUCTIONS

1. No offer shall be considered if :–
  - (i) Received without earnest money from unregistered firm or from a firm not registered for the items mentioned in this tender.
  - (ii) It is received after the time and date fixed for its receipt in bidding schedule.
  - (iii) The tender is unsigned.
  - (iv) The offer is ambiguous.
  - (v) The offer is conditional.
  - (vi) The offer is from a firm, blacklisted, suspended or removed from institutional supplies throughout the country.
  - (vii) Offer received with shorter validity than required in tender enquiry.
  - (viii) The offer is for store not conforming to specifications indicated in the tender enquiry.
3. No offer will be received beyond the schedule for invitation of tenders already mentioned in bidding documents.
4. Financial proposal of technically responsive bids will be opened only. Whereas the financial proposal technically non responsive will be not be opened & returned back to the bidder under proper receipt / acknowledgement.
5. The Committee reserves the right to purchase full or part of the store or ignore / scrap & cancel the tender subject to availability of funds, reasonability of price & cost effectiveness.
6.
  - (a) If the acceptance of tender issued during the validity period and offer is not accepted by the tenderer, the Earnest Money shall be forfeited.
  - (b) In case the offer is withdrawn, amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.
  - (c) In case, the contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract the security deposited by him shall be forfeited.
7. The L&DD Department reserves the right to claim compensation for the loss caused by delay in delivery of store and liquidated damages would be charged as under rules on late supply. No privilege of late supply will be given at any cost & no justification in this regard will be accepted.
8. Tenderers must quote their bids & proposals & offers on prescribed invitation bidding documents.
9. Tenders should be addressed to **Director General (Ext) L&DD Punjab Lahore.**
10. Tenderers should quote their firm and final rates both in words as well as in figures. Any over writing or cutting on the rates offered shall stand cancellation of said offer.
11. Any conditional, ambiguous or incomplete offer in any respect shall be ignored. Rather neither justification nor any representation would be entertained PPRA Rules-2014 will be adhered strictly.
12. The Financial Proposal should be submitted on the basis of unit price specified in the invitation to tender.
13. All store articles will be in original manufacturer's packing and match with the appended samples already provided.

14. Replacement of stocks if found substandard at any stage is understood to be guaranteed.
15. Firms quoting rates must be registered with relevant Tax Departments.
16. Inspection of the stores and verification of specification including quality & quantity will be conducted by notified store inspection Committee.

**C E R T I F I C A T E**

- 1. We hereby confirm to have read carefully the description of the stores and all the terms and conditions of Tender No..... due for opening on 06.03.2023 for supply at Lahore for the year 2022-23 in addition to the conditions of PPRA Rules-2014. We agree to abide by all those instructions / conditions.
- 2. We also hereby categorically confirm that the stores/services offered by us are exactly to the particulars and specifications as laid down in your tender enquiry in all respects.
- 3. We accept that, if the required Earnest Money is not furnished or our offer is found lacking in any of the requirement of your tender enquiry, it shall be ignored & we have no rights to represent against the decision of competent authority at any forum. All bidding documents received from procuring agency is being submitted in Original as well.
- 4. We hereby confirm to adhere to the delivery period specified in the tender enquiry, which would be the essence of the contract and will be strictly adhered to us. In case of failure we agree unconditionally to accept the recovery of liquidated damages on belated supplies.
- 6. Certified that the prices quoted to the Department against Tender No..... are not more than the prices charged from any other organization in the country and in case of any discrepancy the tenderer hereby undertakes to refund the price charged in excess.
- 7. A certificate should be given by the tenderers that they will be responsible for the free replacement of stores, if the same is found to be substandard and or at variance with the specification given in the tender enquiry. In case a similar store offered is at variance with the specification given in the tender enquiry, the tenderers must clearly identify variations in their offers & specialty.

**We guarantee to supply stores exactly in accordance with the requirements specified in the invitation to the bid for Advertisement And Publicity, Printing Etc.**

Name of Tenderer -----

Address-----

Signature--- -----

Seal -----

## **INTEGRITY PACT**

We M/S \_\_\_\_\_  
hereby certify that all terms & conditions of bidding documents have been carefully read / signed by us. All terms & conditions of procuring agency detailed in bidding documents will be complied & accepted by us. The supplying firm hereby undertakes as below:

1. Prices quoted in financial proposals are not more than any other supply in any institution of the country. However if found excess at any stage, the supplying firm will be bound to refund and accept the responsibility of any over charge apart from other action taken the procuring agency.
2. The supplying firm undertakes that we are not black listed or banned for manufacturing or institutional supplies by any agency of Govt. of Pakistan.
3. The supplying firm will strictly adhere PPRA Rules-2014.
4. The supplying firm undertakes that our bid and rates quoted in financial proposal are valued till 30.06.2023.
5. The supplying firm also undertakes that, if all information& documents contained in said tender found incorrect, ambiguous at any stage the firm is bound to refund all state expenditure apart from accepting any legal action taken by procuring agency.

**GRIEVANCES REDRESSAL COMMITTEE**

1. Following committee for redressal of grievances of the bidders is constituted in pursuance clause 67 (1) of PPRA Rules-2014 to address the complaint of bidders that may occur prior to the entry into the force procurement contract.

#	Designation	Status
1	Director Livestock Lahore Division	Convener
2	Assistant Director General (E&P) L&DD Punjab O/O DGE Lahore	Member
3	Additional Director Livestock Kasur	Member

Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than 10 days after the announcement of bid evaluation report. Whereas said committee shall investigate and decide upon the complaints within 15 days of the receipt of complaint in pursuance of Section 67 (2) (3) of PPRA Rules-2014.

***To be filled by the contractor***

**CHECK LIST TO BE ATTACHED WITH  
TECHNICAL PROPOSAL**

**Please tick Yes or No**

1	Tenders have been submitting under single stage two envelop procedure according to PPRA Rules 2014		<b>Yes</b>		<b>No</b>
2	Technical/Financial Bid have been prepared on the prescribed Performa provided with bid document by the department and nothing is left blank		<b>Yes</b>		<b>No</b>
3	Technical/financial Bid is attached with covering letter on letter head of our firm		<b>Yes</b>		<b>No</b>
4	Bio Data form is duly filled and signed and nothing is left blank		<b>Yes</b>		<b>No</b>
5	Income Tax Registration Certificate attached		<b>Yes</b>		<b>No</b>
6	Sale Tax Registration attached		<b>Yes</b>		<b>No</b>
7	Integrity Pact on judicial stamp paper of Rs.100-00 attached.		<b>Yes</b>		<b>No</b>
8	Original Tender purchase Receipt		<b>Yes</b>		<b>No</b>
9	Copy of CNIC of the Bidder		<b>Yes</b>		<b>No</b>
10	CDR attached with Financial Proposal		<b>Yes</b>		<b>No</b>

It is certified that certificates given at page No. \_\_\_\_\_ of bid document have been read, understood, agreed and signed by us.

**Signature & Stamp**

**Name** \_\_\_\_\_

**Firm** \_\_\_\_\_

**Address**\_\_\_\_\_

**Cell No** \_\_\_\_\_



**Part-II**  
**TECHNICAL PROPOSAL**  
**TENDER NO. L&DD/NHCS/2023/05**  
**Advertisement, Publicity, Printing etc.**

Name of Firm \_\_\_\_\_

Address \_\_\_\_\_

Income Tax # \_\_\_\_\_

Name of Firm Representative \_\_\_\_\_

Sr #	Description	Detail	Quantity
1	<b>Printing</b>	Daily Schedule Pamphlet (A/4 sizes, 4 color Printing, both sides, 115 Grm matt paper)	5000
2		Event file folder (size 18 x 25 inches with 2 pockets 4 color both sides printing on 350 grm art card with spot UV & matt lamination)	300
3		Certificates A4 size, 4 color, art card	750
4		Event Album (30-40 leaves Size 9.5 x 14.5 inches 4 color printing on 150 grm art paper Hardbound binding 22 pound gatta with maraco pasting & foil printing with binding)	200
5		Vehicle Stickers (4 x 6 inches, 4 color print etc)	200
7	<b>Advertisement &amp; Publicity</b>	Printed China Panaflexes with edge folding, PVC pipe with wooden frame and islet (where required), along with hanging thread/banners of Different sizes (9x3 ft., 8x4 ft, 6x3 ft and 4x2 ft etc)	Total 20,000/- Sq. ft.
8		Yellow/ Red Color Jackets	300
9		Yellow Color P-Caps with departmental logo	300
10		Departmental Stall branding 4 stalls sized 10 x 40 ft, carpet blue, wooden frame with flex branding, 30 chairs, 20 tables, 15 sofa sitting, 15 wooden counters, stall lights as per requirement, 02 LCDs/ LEDs with stands (3 days)	

Name & Signature with Stamp

**Part-II**  
**FINANCIAL PROPOSAL**  
**TENDER NO. L&DD/NHCS/2023/05**  
**Advertisement, Publicity, Printing etc.**

Name of Firm \_\_\_\_\_

Address \_\_\_\_\_

Income Tax # \_\_\_\_\_

Name of Firm Representative \_\_\_\_\_

Sr #	Description	Detail	Rate per unit including all Taxes/ Duties
1	<b>Printing</b>	Daily Schedule Pamphlet (A/4 sizes, 4 color Printing, both sides, 115 Grm matt paper)	
2		Event file folder (size 18 x 25 inches with 2 pockets 4 color both sides printing on 350 grm art card with spot UV & matt lamination)	
3		Certificates A4 size, 4 color, art card	
4		Event Album (30-40 leaves Size 9.5 x 14.5 inches 4 color printing on 150 grm art paper Hardbound binding 22 pound gatta with maraco pasting & foil printing with binding)	
5		Vehicle Stickers (4 x 6 inches, 4 color print etc)	
7	<b>Advertisement &amp; Publicity</b>	Printed China Panaflexes with edge folding, PVC pipe with wooden frame and islet (where required), along with hanging thread/banners of Different sizes (9x3 ft., 8x4 ft, 6x3 ft and 4x2 ft etc)	
8		Yellow/ Red Color Jackets	
9		Yellow Color P-Caps with departmental logo	
10		Departmental Stall branding 4 stalls sized 10 x 40 ft, carpet blue, wooden frame with flex branding, 30 chairs, 20 tables, 15 sofa sitting, 15 wooden counters, stall lights as per requirement, 02 LCDs/ LEDs with stands (3 days)	

Name & Signature with Stam

**Part-I**

**BIDDING / TENDER DOCUMENT FOR PROCUREMENT OF PREPARATION OF CAVALCADE ETC., ANIMAL ALLIED MATERIAL, GOODS, SMITHY STORE, REFRESHMENT, EXHIBITION STALL, EVENT MANAGEMENT, SHIELDS & MISCELLANEOUS ITEMS FOR NATIONAL HORSE & CATTLE SHOW 2023 AT LAHORE**

TENDER DOCUMENT NUMBER \_\_\_\_\_ **Dated** \_\_\_\_\_

LAST DATE & TIME FOR RECEIPT OF TENDER \_\_\_\_\_ **06.03.2023 Up to 10:30 AM**

DATE OF OPENING OF TECHNICAL/FINANCIALPROPOSAL **06.03.2023 Up to 11:00 AM**

VENUE **Directorate General Extension 16-Cooper Road Lahore**

TENDER FEE (Nonrefundable) **Rs.300-00** \_\_\_\_\_

**BIO-DATA OF THE PARTICIPATING FIRM** *(To be compulsory filled)*

Name of the firm \_\_\_\_\_

Name of Authorized person \_\_\_\_\_

Income Tax No. \_\_\_\_\_

Sales Tax No. \_\_\_\_\_

Proof of Previous Experience No. of Year ( \_\_\_\_\_ ) please attach relevant

documents

Permanent Address of firm \_\_\_\_\_

No. of Pages attached by bidder \_\_\_\_\_  
With bidding document

Phone or Cell No. \_\_\_\_\_

Fax No. or Email Address \_\_\_\_\_

It is certified that the above Bio data form is duly filled and nothing is left blank. We understand that leaving blanks will make over bid liable to be rejected.

**Signature & Stamp** \_\_\_\_\_

**Name** \_\_\_\_\_

**Firm** \_\_\_\_\_

**Address** \_\_\_\_\_

**TENDER DOCUMENTS**  
**ANIMAL ALLIED MATERIAL, GOODS, SMITHY STORE, MEDICINE**  
**ETC**  
**FOR NATIONAL HORSE & CATTLE SHOW 2023**

**SCHDULE OF INVITATION TO TENDER NO. L&DD/NHCS/2023/06**

Date of opening	=	<b><u>06.03.2023</u></b>
Time of receipt	=	10:00 AM
Time of Submission	=	10:30 AM
Time of opening	=	11:00 AM
Price of tender	=	Rs. 300/- (non-refundable)
Required at	=	Directorate General (Ext) L&DD Punjab, 16-Cooper Road Lahore.
Delivery Period	=	As and when required during validity period

**SPECIAL INSTRUCTIONS**

1. The tenders received late or without Earnest Money or submitted without complete documents or incomplete in any respect will not be considered.
2. Items should be delivered to the consignee free of all charges in safe and sound condition.
3. Inspection may be carried out at the consignee end.
4. The tenders will be opened in the presence of the tenderers or their authorized representatives who wish to be present at the time of opening of the tenders.
5. The quantity can be increased or decreased by any margin depending on the requirement and budget.
6. The supplier will be responsible for delivery supply and installation of the material in good condition at Lahore at their own cost and no other charges for the same is to be payable. Transportation of all items to site and back from Lahore is total responsibility of the firm.
7. The supplier/selected firm have to supply and install the items well before three days in advance of the National Horse & Cattle Show being conducted at Lahore as and when required.
8. In the event of the supplier failing, declining, neglecting or delaying the supply or in the event of any damage occurring or being caused by supplier, the Security Deposits will be forfeited along with other legal and punitive actions.
9. All supplied items should be as per standard specification, if the items are not found satisfactory, the same will be sent back and the expenditure will be borne by the supplier.
10. All required items should be in good conditions & will be cleaned by supplier's staff after installation/putting on site.
11. Rate must be quoted on unit basis (including transportation, labor, installation etc.) including all taxes (if any).
12. All precautionary safety measures should be adopted by the supplier in erecting hangers, tents etc. The L&DD Department shall not be responsible for any mis-happening and loss caused due to the supplier's negligence.
13. The representatives of the firm should be available on telephone and also on mobile to enable to call them in emergency situation. Therefore telephone nos. as well as mobile nos. must be provided.
14. No Advance Payment will be made.
15. Final payment will be released after successful completion of event and after deducting all applicable Govt. taxes.

16. Offer shall remain valid till 30.06.2023 from the date of opening of tender. The offer with validity less than 30.06.2023 will not be accepted. The earnest money in the form of Call Deposit Receipt (CDR) @ 2% of the Estimated Cost in favor of the undersigned must be attached its original with the financial proposal as well as a photocopy of the same to be attached with technical proposal. The Estimated Cost is **Rs. 18.00 Million**.
17. Any offer not received as per terms and conditions of the tender enquiry is liable to be ignored. No offer shall be considered if
- Received without earnest money @ 2% of the estimated price of the tender
  - Received after the time and date fixed for its receipt;
  - The tender is unsigned;
  - The offer is ambiguous;
  - The offer is conditional;
  - The offer is from a firm, blacklisted, suspended or removed from the approved list;
  - The offer is received by telegram/email;
  - Offer received with shorter validity than required in the tender enquiry; and
  - The offer is for store not conforming to specifications indicated in the tender enquiry.
18. Offers will remain valid till 30.06.2023 from the date of opening the tender.
19. All tenders must be submitted as per procedure/criteria as provided under Clause 38(2)(a) of the PPRA Rules, 2014 in shape of single stage two envelopes bidding procedure. The bid found to be the lowest evaluated will be accepted.
- 20.
- If the acceptance of tender issued during the validity period of the offer is not accepted by the tenderer, the Earnest Money will be forfeited and the store purchased/hired at his risk and expense.
  - In case the offer is withdrawn, amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.
  - In case, the contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract, the security deposited by him will be forfeited and the store purchased / hired at his risk and expense.
21. The buyer reserves the right to claim compensation for the loss caused by the delay in the delivery of store.

## TERMS & CONDITIONS

1. Income Tax certificate and Sales Tax will have to be provided by the participating firms.
2. Any change in contents of technical proposal or leaving any column blank will liable to be rejected.
3. Any change in contents of financial proposals or leaving any column blank will liable to be rejected.
4. Any offer not received as per terms and conditions of the bidding documents will be rejected.
5. Any cutting, erasing or over writing in contents of technical proposal or leaving any column blank will liable to be rejected
6. Any cutting, erasing or over writing in contents of Financial proposal or leaving any column blank will liable to be rejected
7. No change, alteration will be allowed to the bidders after opening of technical and financial proposals
8. The procuring agency reserves the rights to accept or reject any bid without incurring any liability to the bidder.
9. The procuring agency at its discretion may ask any applicant for clarification of its tender to assist in the evaluation of technical or financial proposal.
10. Technical Proposals must be complete in all respect and authenticated with certified documentary evidences **according to check list attached** & no other method or criteria for evaluation of technical or financial proposal will be permitted.
11. Quantities of store items can be changed according to the budgetary provisions, cost effectiveness & reasonability of price, or any technical issues.
12. Inspection certificate will be issued after satisfactory performance of the store by inspection committee.
13. No compromise will be offered on store specification at the time of supply. Decision of inspecting authority will be final in any case.
14. Any damage during delivery in the stores of respective consignees will be borne by the supplying firms.

## GENERAL INSTRUCTIONS

1. No offer shall be considered if :–
  - (i) Received without earnest money from unregistered firm or from a firm not registered for the items mentioned in this tender.
  - (ii) It is received after the time and date fixed for its receipt in bidding schedule.
  - (iii) The tender is unsigned.
  - (iv) The offer is ambiguous.
  - (v) The offer is conditional.
  - (vi) The offer is from a firm, blacklisted, suspended or removed from institutional supplies throughout the country.
  - (vii) Offer received with shorter validity than required in tender enquiry.
  - (viii) The offer is for store not conforming to specifications indicated in the tender enquiry.
3. No offer will be received beyond the schedule for invitation of tenders already mentioned in bidding documents.
4. Financial proposal of technically responsive bids will be opened only. Whereas the financial proposal technically non responsive will be not be opened & returned back to the bidder under proper receipt / acknowledgement.
5. The Committee reserves the right to purchase full or part of the store or ignore / scrap & cancel the tender subject to availability of funds, reasonability of price & cost effectiveness.
6.
  - (a) If the acceptance of tender issued during the validity period and offer is not accepted by the tenderer, the Earnest Money shall be forfeited.
  - (b) In case the offer is withdrawn, amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.
  - (c) In case, the contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract the security deposited by him shall be forfeited.
7. The L&DD Department reserves the right to claim compensation for the loss caused by delay in delivery of store and liquidated damages would be charged as under rules on late supply. No privilege of late supply will be given at any cost & no justification in this regard will be accepted.
8. Tenderers must quote their bids & proposals & offers on prescribed invitation bidding documents.
9. Tenders should be addressed to **Director General (Ext) L&DD Punjab Lahore.**
10. Tenderers should quote their firm and final rates both in words as well as in figures. Any over writing or cutting on the rates offered shall stand cancellation of said offer.
11. Any conditional, ambiguous or incomplete offer in any respect shall be ignored. Rather neither justification nor any representation would be entertained PPRA Rules-2014 will be adhered strictly.
12. The Financial Proposal should be submitted on the basis of unit price specified in the invitation to tender.

13. All store articles will be in original manufacturer's packing and match with the appended samples already provided.
14. Replacement of stocks if found substandard at any stage is understood to be guaranteed.
15. Firms quoting rates must be registered with relevant Tax Departments.
16. Inspection of the stores and verification of specification including quality & quantity will be conducted by notified store inspection Committee.



**C E R T I F I C A T E**

- 1. We hereby confirm to have read carefully the description of the stores and all the terms and conditions of Tender No..... due for opening on 06.03.2023 for supply of items at Lahore for the year 2022-23 in addition to the conditions of PPRA Rules-2014. We agree to abide by all those instructions / conditions.
- 2. We also hereby categorically confirm that the stores/services offered by us are exactly to the particulars and specifications as laid down in your tender enquiry in all respects.
- 3. We accept that, if the required Earnest Money is not furnished or our offer is found lacking in any of the requirement of your tender enquiry, it shall be ignored & we have no rights to represent against the decision of competent authority at any forum. All bidding documents received from procuring agency is being submitted in Original as well.
- 4. We hereby confirm to adhere to the delivery period specified in the tender enquiry, which would be the essence of the contract and will be strictly adhered to us. In case of failure we agree unconditionally to accept the recovery of liquidated damages on belated supplies.
- 6. Certified that the prices quoted to the Department against Tender No..... are not more than the prices charged from any other organization in the country and in case of any discrepancy the tenderer hereby undertakes to refund the price charged in excess.
- 7. A certificate should be given by the tenderers that they will be responsible for the free replacement of stores, if the same is found to be substandard and or at variance with the specification given in the tender enquiry. In case a similar store offered is at variance with the specification given in the tender enquiry, the tenderers must clearly identify variations in their offers & specialty.

**We guarantee to supply stores exactly in accordance with the requirements specified in the invitation to the bid for** Preparation of cavalcade etc., animal allied material, goods, smithy store, refreshment, exhibition stall, event management, shields & miscellaneous items

Name of Tenderer -----

Address-----

Signature--- -----

Seal -----

## **INTEGRITY PACT**

We M/S \_\_\_\_\_  
hereby certify that all terms & conditions of bidding documents have been carefully read / signed by us. All terms & conditions of procuring agency detailed in bidding documents will be complied & accepted by us. The supplying firm hereby undertakes as below:

1. Prices quoted in financial proposals are not more than any other supply in any institution of the country. However if found excess at any stage, the supplying firm will be bound to refund and accept the responsibility of any over charge apart from other action taken the procuring agency.
2. The supplying firm undertakes that we are not black listed or banned for manufacturing or institutional supplies by any agency of Govt. of Pakistan.
3. The supplying firm will strictly adhere PPRA Rules-2014.
4. The supplying firm undertakes that our bid and rates quoted in financial proposal are valued till 30.06.2023.
5. The supplying firm also undertakes that, if all information& documents contained in said tender found incorrect, ambiguous at any stage the firm is bound to refund all state expenditure apart from accepting any legal action taken by procuring agency.

**GRIEVANCES REDRESSAL COMMITTEE**

1. Following committee for redressal of grievances of the bidders is constituted in pursuance clause 67 (1) of PPRA Rules-2014 to address the complaint of bidders that may occur prior to the entry into the force procurement contract.

#	Designation	Status
1	Director Livestock Lahore Division	Convener
2	Assistant Director General (E&P) L&DD Punjab O/O DGE Lahore	Member
3	Additional Director Livestock Kasur	Member

Any bidder feeling aggrieved by any act of the procuring agency after the submission of his bid may lodge a written complaint concerning his grievances not later than 10 days after the announcement of bid evaluation report. Whereas said committee shall investigate and decide upon the complaints within 15 days of the receipt of complaint in pursuance of Section 67 (2) (3) of PPRA Rules-2014.

**To be filled by the contractor**

**CHECK LIST TO BE ATTACHED WITH  
TECHNICAL PROPOSAL  
Please tick Yes or No**

1	Tenders have been submitting under single stage two envelop procedure according to PPRA Rules 2014		<b>Yes</b>		<b>No</b>
2	Technical/Financial Bid have been prepared on the prescribed Performa provided with bid document by the department and nothing is left blank		<b>Yes</b>		<b>No</b>
3	Technical/financial Bid is attached with covering letter on letter head of our firm		<b>Yes</b>		<b>No</b>
4	Bio Data form is duly filled and signed and nothing is left blank		<b>Yes</b>		<b>No</b>
5	Income Tax Registration Certificate attached		<b>Yes</b>		<b>No</b>
6	Sale Tax Registration attached		<b>Yes</b>		<b>No</b>
7	Integrity Pact on judicial stamp paper of Rs.100-00 attached.		<b>Yes</b>		<b>No</b>
8	Original Tender purchase Receipt		<b>Yes</b>		<b>No</b>
9	Copy of CNIC of the Bidder		<b>Yes</b>		<b>No</b>
10	CDR attached with Financial Proposal		<b>Yes</b>		<b>No</b>

It is certified that certificates given at page No. \_\_\_\_\_ of bid document have been read, understood, agreed and signed by us.

**Signature & Stamp**

**Name** \_\_\_\_\_

**Firm** \_\_\_\_\_

**Address**\_\_\_\_\_

**Cell No** \_\_\_\_\_

**Part-II**  
**TECHNICAL PROPOSAL**  
**TENDER NO. L&DD/NHCS/2023/06**  
Animal Allied Material, Goods, Smithy Store, Etc.

Name of Firm \_\_\_\_\_

Address \_\_\_\_\_

Income Tax # \_\_\_\_\_

Name of Firm Representative \_\_\_\_\_

Sr. No.	Name of Items	Quantity	Offered
1.	<b><u>Meal Boxes (1000 per day)</u></b>	6000 (total)	
	Breakfast – Naan Chanay (200 g chanany + 2 Standard Sized naan) = 250 persons		
	Lunch – 300g rice (Baryani) + 1 drum stick piece + standard size shami + raita = 500 persons		
	Dinner – Chicken Quorma – 150g chicken meat, 3 chapati (100g each) = 250 persons		
2.	Mineral Water (Branded) 250ml	6000	
3.	Shields 12x8, as per Sample	100	
4.	Shields 6x8 as per Sample	500	
5.	Buffalo Souvenir as per Sample	50	
6.	Poultry Shield as per Sample	25	
7.	Hand Cart Trolleys Manual	10	
8.	Temporary Washrooms with continuous water supply and minimum 2 times cleaning	10	
9.	Towel Medium Sized	100	
10.	Choona Bag 40kg	25	
11.	Breed Boards Iron – 2x4 ft. with handle, lightweight, durable with writing – as per Sample	10	
12.	Talharay Large Sized – as per Sample	40	
13.	Talharay Small Sized – as per Sample	200	
14.	Talharay Fancy for Camel – as per Sample	10	
15.	Chanjhriyan for Small Animal – as per Sample	200	
16.	Kangiyani Large – as per Sample	50	
17.	Kangiyani Small – As per Sample	400	
18.	Plastic Pipe ¾"	2000 ft	

<b>Sr. No.</b>	<b>Name of Items</b>	<b>Quantity</b>	<b>Offered</b>
19.	Wooden Puhoray	30	
20.	Kassi	50	
21.	Large Killay 3ft.	150	
22.	Large Killay 2 ft	175	
23.	Animal Chain for Large Animal 6ft.	30	
24.	Animal Chain for Small Animal 4ft.	150	
25.	Lifeboy 125g	400	
26.	Detergent / Surf 100 g	200	
27.	Lipton Tea bags	3000	
28.	Disposable Tea Cup (Styrofoam)	3000	
29.	Everyday Dry Milk (kg)	10	
30.	Mustard Oil 200ml pack	150	
31.	Scrubbing Brush	50	
32.	Plastic Rope – as per Sample Bundles	5	
33.	Hammer with Handle for knocking down Killay – as per Sample	10	
34.	Ganiyaan – as per Sample	80	

Name & Signature with Stamp

**Part-III**  
**FINANCIAL PROPOSAL**  
**TENDER NO. L&DD/NHCS/2023/06**  
Animal Allied Material, Goods, Smithy Store, Etc.

Name of Firm \_\_\_\_\_

Address \_\_\_\_\_

Income Tax # \_\_\_\_\_

Name of Firm Representative \_\_\_\_\_

Sr. No.	Name of Items	Quantity	Rate per Unit inclusive of all Taxes / duties
35.	<b><u>Meal Boxes (1000 per day)</u></b>	6000 (total)	
	Breakfast – Naan Chanay (200 g chanany + 2 Standard Sized naan) = 250 persons		
	Lunch – 300g rice (Baryani) + 1 drum stick piece + standard size shami + raita = 500 persons		
	Dinner – Chicken Quorma – 150g chicken meat, 3 chapati (100g each) = 250 persons		
36.	Mineral Water (Branded) 250ml	6000	
37.	Shields 12x8, as per Sample	100	
38.	Shields 6x8 as per Sample	500	
39.	Buffalo Souvenir as per Sample	50	
40.	Poultry Shield as per Sample	25	
41.	Hand Cart Trolleys Manual	10	
42.	Temporary Washrooms with continuous water supply and minimum 2 times cleaning	10	
43.	Towel Medium Sized	100	
44.	Choona Bag 40kg	25	
45.	Breed Boards Iron – 2x4 ft. with handle, lightweight, durable with writing – as per Sample	10	
46.	Talharay Large Sized – as per Sample	40	
47.	Talharay Small Sized – as per Sample	200	
48.	Talharay Fancy for Camel – as per Sample	10	
49.	Chanjhriyan for Small Animal – as per Sample	200	
50.	Kangiyan Large – as per Sample	50	
51.	Kangiyan Small – As per Sample	400	
52.	Plastic Pipe $\frac{3}{4}$ "	2000 ft	

<b>Sr. No.</b>	<b>Name of Items</b>	<b>Quantity</b>	<b>Rate per Unit inclusive of all Taxes / duties</b>
53.	Wooden Puhoray	30	
54.	Kassi	50	
55.	Large Killay 3ft.	150	
56.	Large Killay 2 ft	175	
57.	Animal Chain for Large Animal 6ft.	30	
58.	Animal Chain for Small Animal 4ft.	150	
59.	Lifeboy 125g	400	
60.	Detergent / Surf 100 g	200	
61.	Lipton Tea bags	3000	
62.	Disposable Tea Cup (Styrofoam)	3000	
63.	Everyday Dry Milk (kg)	10	
64.	Mustard Oil 200ml pack	150	
65.	Scrubbing Brush	50	
66.	Plastic Rope – as per Sample Bundles	5	
67.	Hammer with Handle for knocking down Killay – as per Sample	10	
68.	Ganiyaan – as per Sample	80	

Name & Signature with Stamp