

SCHEDULE OF INVITATION OF TENDER NO. 4 L.E.S, JAHANGIRABAD/ 2020-21

Last date & time for issuance of tenders	=	<u>10.02.2021 till 10:30 AM</u>
Date & time for receipt of tender	=	<u>10.02.2021 till 11:00 AM</u>
Date & time for opening of Technical & Financial Proposals of tender	=	<u>10.02.2021 at 12:00 PM</u>
Price of tender	=	Rs. 500/- (non-refundable)
Required at	=	Livestock Experiment Station, Jahangirabad, Distt: Khanewal.
Delivery Period	=	As per PPRA rules

Firms are required to quote rate on free delivery to consignee basis. Offer shall remain valid for a period of 30 days from the date of opening of tender. The offer with validity less than 30 days will not be accepted.

Description of store	Specification of store	Total Qty. Required
<u>Tender No.41/ L.E.S, Jahangirabad/2020-21</u> Fertilizer	Urea, (50 kg bag)	500 Bags

SPECIAL INSTRUCTIONS

1. Store should be delivered to the consignee free of all charges in safe and sound condition.
2. Inspection may be carried out at the consignee end. The inspection committee and the end user will issue inspection certificate after satisfactory performance of the store.

SUPERINTENDENT,
Livestock Experiment Station,
Jahangirabad Distt: Khanewal



PHONE OFFICE 065-2610028
OFFICE OF THE SUPERINTENDENT,
LIVESTOCK EXPERIMENT STATION,
JAHANGIRABAD DISTT: KHANEWAL.

INVITATION TO TENDER NO. 4/L.E.S, JAHANGIRABAD/2020-21 (Due on 10.02.2021)

Dear Sir / Sirs,

You are hereby invited to submit your tender for the store as detailed in the Schedule to this invitation to tender subject to the conditions mentioned here/under and given in the Schedule. The contract resulting from this invitation to Tender shall also be governed by the general Conditions of contract as laid down in Punjab Procurement Rules, 2009 wherever applicable. The tenderer quoting against this invitation to tender shall be deemed to have read and understood the conditions thereof and particulars of this store required and their specifications etc.

2. The tenderer shall quote on the prescribed schedule to this invitation to tender, on the basis indicated therein and shall sign the certificate given therein to the effect that the store shall be supplied exactly in accordance with the requirement specified in the schedule. In case there is any deviation it should be clearly stated by tenderer, otherwise, it will be presumed that offer is strictly in accordance with the requirement of the tender noted.

3. In the case of C&F/F.O.B offer the price should be quoted in Pound Sterling / U.S. Dollar indicating also the equivalent price in Pakistani Currency and shall be inclusive of all charges. i.e. packing, marking, handling etc. Packing shall be fit for safe transit of store by Road, Rail and Sea.

4. In case of C&F/F.O.B. offers, the tenderer shall indicate;

- (a) The percentage of commission included in the C&F/ F.O.B price which shall be paid in convertible Pakistani Currency,
- (b) Name of the Principals and the Beneficiary in whose favour the Letter of Credit will be opened.
- (c) The country of origin; and
- (d) The place where the store will be offered for inspection.

No. Change in the above particulars shall be allowed except in special circumstances at the discretion of the purchaser.

5. In case of offers for supply of stores both imported and indigenous from within the country, price quoted shall be inclusive of all taxes, duties and charges for packing, marking handling etc. Where sales-tax is leviable and is included in the price quoted it shall be indicated separately.

6. Failure to submit the tender in the manner prescribed in the invitation to tender will render it liable to be ignored.

7. The Purchaser does not pledge himself to accept the lowest tender and reserves to himself the right of accepting the full or part quantity offered and the tenderer shall supply the same at the rate quoted.

SUPERINTENDENT,
Livestock Experiment Station,
Jahangirabad Distt: Khanewal

PROFORMA TENDER
ENQUIRY FOR PURCHASE ON FREE DELIVERY
TO CONSIGNEE BASIS SCHEDULE INVITATION TO
TENDER NO. 4/L.E.S, JAHANGIRABAD/2020-21

Last date & time for issuance of tenders	=	<u>10.02.2021 till 10:30 AM</u>
Date & time for receipt of tender	=	<u>10.02.2021 till 11:00 AM</u>
Date & time for opening of Technical & Financial Proposals of tender	=	<u>10.02.2021 at 12:00 PM</u>
Delivery Period	=	As per PPRA rules

Note- Please read the following note and instruction carefully.

Any offer not received as per terms and conditions of the tender Enquiry is liable to be ignored. No offer shall be considered if.

- (i) Received without earnest money @ 5% of the bid price. However, the successful bidder will have to deposit the remaining amount @ 5 % of the bid price.
 - (ii) It is received after the time and date fixed for its receipt;
 - (iii) The tender is unsigned;
 - (iv) The offer is ambiguous;
 - (v) The offer is conditional;
 - (vi) The offer is from a firm, blacklisted, suspended or removed from the approved list;
 - (vii) The offer is received by telegram;
 - (viii) Offer received with shorter validity than required in the tender enquiry; and
 - (ix) The offer is for store not conforming to specifications indicated in the tender enquiry.
2. Offers will remain valid for 30 days from the date of opening the tender.
 3. All tenders must be submitted as per following procedure/criteria.
 - i. The bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the FINANCIAL PROPOSAL and the TECHNICAL PROPOSAL.
 - ii. The envelopes shall be marked as “FINANCIAL PROPOSAL” and “TECHNICAL PROPOSAL” in bold and legible letters to avoid confusion.
 - iii. Initially, only the envelope marked “TECHNICAL PROPOSAL” will be opened.
 - iv. The envelope marked as “FINANCIAL PROPOSAL” will be retained in the custody of the procuring agency without being opened.
 - v. The procuring agency will evaluate the Technical Proposal in a manner prescribed in advance, without reference to the price and reject any proposal, which does not conform to the specified requirements.
 - vi. During the technical evaluation, no amendments in the Technical Proposal will be permitted.
 - vii. The Financial Proposals of bids will be opened publicly at a time, date and venue announced and communicated to the bidders in advance.
 - viii. After the evaluation and approval of the Technical Proposal the procuring agency, will at a time within the bid validity period, publicly open the Financial Proposals of the technically accepted bids only. The Financial Proposal of bids found technically non-responsive will be returned un-opened to the respective bidders.
 - ix. The bid found to be the lowest evaluated bid will be accepted.
 3. The purchaser reserves the right to purchase full or part of the store or ignore/ scrap/ cancel the tender without assigning any reasons.
 4.
 - (a) If the acceptance of tender issued during the validity period of the offer is not accepted by the tenderer, the Earnest Money will be forfeited and the store purchased at his risk and expense.
 - (b) In case the offer is withdrawn, amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.
 - (c) In case, the contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract, the security deposited by him will be forfeited and the store purchased at his risk and expense.
 5. The buyer reserves the right to claim compensation for the loss caused by the delay in the delivery of store.

SUPERINTENDENT,
Livestock Experiment Station,
Jahangirabad Distt: Khanewal

CHECK LIST

- | | | |
|-----|---|-----|
| 1. | Have you attached CDR (Original and Photocopy) | Y/N |
| 2. | Have you mentioned validity period. | Y/N |
| 3. | Are you yourself manufacturer of store?
If, yes mention name and address of work in Pakistan.
If not, have you attached the firm manufacturer indicating supply?
Position as desired in tender | Y/N |
| 4- | Have you attached authority letter with your quotation. | Y/N |
| 5- | Have you attached requisite catalogue/leaflets/literature or other
Technical data with tender | Y/N |
| 6- | Have you attached Income Tax Registration Certificate with tender? | Y/N |
| 7- | Have you attached GST registration certificate. | Y/N |
| 8- | Have you attached store replacement certificate in case
of sub-standard store. | Y/N |
| 9- | Have you attached replacement certificate, spare parts of store supplied. | Y/N |
| 10- | Black list certificate. | Y/N |

Signature -----

Seal with Name & Address -----

CERTIFICATE

1. We hereby confirm to have read carefully the description of the stores and all the terms and conditions of your enquiry **No. 4/L.E.S, Jahangirabad/2020-21** due for opening on **10.02.2021** for the supply of items, mentioned in the tender and all the special instructions mentioned in the said tender enquiry. We agree to abide by all those instructions/conditions.
2. We also hereby categorically confirm that the stores offered by us are exactly to the particulars and specifications as laid down in your tender enquiry in all respects.
3. The store offered by us is of (a) imported/foreign or (b) local origin.
4. We accept that if the required Earnest Money is not furnished or our offer is found lacking in any of the requirement of your tender enquiry it shall be ignored.
5. We hereby confirm to adhere to the delivery period specified in the tender enquiry which would be the essence of the contract and which will be strictly adhered to by us. In case of failure we agree unconditionally to accept the recovery of liquidated damages on belated supplies at 2% per month or part thereof.
6. Certified that the prices quoted to the Department against Tender **No. 4/L.E.S, Jahangirabad/2020-21** are not more than the prices charged from any other purchase organization in the country and in case of any discrepancy, the tenderer hereby undertakes to refund the price charged in excess.

Signature of Tenderer -----

Designation -----

Seal -----

Witness -----

a. Name ----- Signature-----

b. Full Address -----

c. Dated -----