

# TENDER DOCUMENTS

## **FOR THE PURCHASE FERTILIZER, SILAGE, TYRES ALONG-WITH TUBES & ENGINE OVER HAULING (Fiat Tractor 640/10)**

### **SCHEDULE OF INVITATION TO TENDER NO. 03/LES BHUNIKEY/2020-21**

Date of opening	=	<b>20.10.2020</b>
Time of receipt	=	11:00 a.m.
Time of opening	=	11:30 a.m.
Price of tender	=	Rs.500/- (non-refundable)
Required at	=	<b>Livestock Experiment Station Bhunikey ( Pattoki ) District Kasur</b>
Delivery Period	=	Supply order will be issued on requirement and the supply period is 15 days.

Offer shall remain valid for a period of 30 days from the date of opening of tender. The offer with validity less than 30 days will not be accepted. The earnest money in the form of Call Deposit Receipt (CDR) @ 5% of the Estimated Cost in favor of the undersigned must be attached its original with the financial proposal as well as a photocopy of the same to be attached with technical proposal.

<b>Sr. #</b>	<b>Particulars</b>	<b>Estimated Cost</b>	<b>Bid Security 5%</b>
1.	DAP fertilizer Sona or equivalent	1.120 million	Rs.56000/-
2.	Urea fertilizer Sona or equivalent	0.420 Million	Rs.21000/-
3.	Silage (Maize in shape of bales)	0.750 Million	Rs.37500/-
4.	Tyres (front ) small size: 7.50.16 along-with tubes & Langoti.	0.096 Million	Rs.4800/-
5.	Tyres (back) large size: 16.9/14-30 along-with tubes & Langoti.	0.200 Million	Rs.10000/-
6.	Tyre Hydraulic Trolleys single Size: 8.25.20 along-with tubes & langoti	0.204 Million	Rs.10200/-
7.	Engine Overhauling Complete (Fiat Tractor 640/10) General Repair, Assembly, Generator, Radiator, Water Body etc	0.200 Million	Rs.10000/-

### **SPECIAL INSTRUCTIONS**

1. Store should be delivered to the consignee free of all charges in safe and sound condition.
2. The quantity can be increased / decreased according to the budgetary position.
3. Inspection may be carried out at the consignee end. The inspection committee and the end user will issue inspection certificate after satisfactory performance.
4. Tender winning firm must have to deposit performance guarantee @ 5% of the contract amount in form of CDR.
5. In case you are unable to meet the supplies of our ordered items, the bidder will be blacklisted.
6. No Advance Payment will be made.

**Superintendent  
LES Bhunikey (Pattoki)  
District Kasur**

**PROFORMA TENDER**  
**ENQUIRY FOR WORK ON FREE DELIVERY**  
**TO CONSIGNEE BASIS SCHEDULE INVITATION TO**  
**TENDER NO. 3/LES BHUNIKEY/2020-21**

Date of opening	<b>20.10.2020</b>
Time of Receipt	11:00 a.m
Time of Opening	11:30 a.m
Delivery Period	Supply order will be issued on requirement and the supply period is 15 days.

**Note:** Please read the following note and instruction carefully

1. Any offer not received as per terms and conditions of the tender enquiry is liable to be ignored. No offer shall be considered if
  - Received without earnest money @ 5% of the Estimated Price of the tender
  - Received after the time and date fixed for its receipt;
  - The tender is unsigned;
  - The offer is ambiguous;
  - The offer is conditional;
  - The offer is from a firm, blacklisted, suspended or removed from the approved list;
  - The offer is received by telegram/email;
  - Offer received with shorter validity than required in the tender enquiry
2. Offers will remain valid for 30 days from the date of opening the tender.
3. All tenders must be submitted as per procedure/criteria as provided under Clause 38(2)(a) of the PPRA Rules, 2014 in shape of single stage two envelopes bidding procedure. The bid found to be the lowest evaluated will be accepted.
4. The office reserves the right full or specific quantity of the tender quoting proper justification.
5.
  - If the acceptance of tender issued during the validity period of the offer is not accepted by the tenderer, the Earnest Money will be forfeited.
  - In case the offer is withdrawn, amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.
  - In case, the contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract, the security deposited by him will be forfeited.
6. The office reserves the right to claim compensation for the loss caused by the delay in the delivery.

**Superintendent**  
**LES Bhunikey (Pattoki)**  
**District Kasur**

## **TERMS & CONDITIONS**

1. Firms/ Firms dealers will attach copies of following documents with technical proposal
  - National Identity Card
  - Income Tax Number/Certificate
  - GST certificate
2. All types of expenditures including income tax & transportation etc. will be responsibility of suppliers.
3. The committee reserves the right to accept or reject in part or whole any or all offers without assigning any reasons thereof or terminate proceeding at any stage.
4. Quantity may vary in accordance with competitive bidding rates or budget position.

**Superintendent  
LES Bhunikey (Pattoki)  
District Kasur**

## CHECK LIST

1.	Have you attached original CDR with the Financial Proposal	Y/N
2.	Have you attached a photocopy of CDR with the Technical Proposal	Y/N
3.	Have you attached a photocopy of CNIC	Y/N
4.	Have you attached a certificate on Stamp Paper that the concerned firm is not black listed from any Govt. Department.	Y/N
5.	Have you mentioned validity period	Y/N
6.	Have you attached Tax Registration Certificates	Y/N
7.	Have you attached replacement certificate in case of sub-standard	Y/N

**Superintendent  
LES Bhunikey (Pattoki)  
District Kasur**

Signature -----

Name & Address -----

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# CERTIFICATE

1. We hereby confirm to have read carefully the description of the work and all the terms and conditions of your tender enquiry No.**3/LES Bhunikey/2020-21** due for opening on **20.10.2020**for the purchase of Seeds & Fertilizers and all the special instructions mentioned in the said tender enquiry. We agree to abide by all those instructions/ conditions.
2. We also hereby categorically confirm that the offered by us is exactly to the particulars and specifications as laid down in your tender enquiry in all respects.
3. We accept that if the required Earnest Money is not furnished or our offer is found lacking in any of the requirement of your tender enquiry it shall be ignored.
4. We hereby confirm to adhere to the delivery period specified in the tender enquiry which would be the essence of the contract and which will be strictly adhered to by us.
5. Certified that the prices quoted to the department against Tender No. **3/LES Bhunikey/2020-21** are not more than the prices charged from any other organization in the country and in case of any discrepancy, the tenderer hereby undertakes to refund the price charged in excess.

Signature of Tenderer \_\_\_\_\_

Designation \_\_\_\_\_

Seal \_\_\_\_\_

Witness \_\_\_\_\_

(a) Name \_\_\_\_\_ Signature \_\_\_\_\_

(b) Full Address \_\_\_\_\_

(c) Dated \_\_\_\_\_

Superintendent  
LES Bhunikey (Pattoki)  
District Kasur

**FINANCIAL PROPOSAL**  
**TENDER NO. 03/LES Bhunikey/2020-21**  
**Dated 20.10.2020**

Name of Firm \_\_\_\_\_

Address \_\_\_\_\_

GST.# \_\_\_\_\_

Income Tax # \_\_\_\_\_

Name of Firm Representative \_\_\_\_\_

**Fertilizers, Silage Maize, Tyres with tubes & Langoti, Engine overhauling & General Repair etc.**

Sr. No.	Particulars	Quantity	Rate per bag / per Kg /per Tyre along-with Tube & langoti and Engine over hauling without GST (Rs.)
1.	DAP fertilizer Sona or equivalent	280 bag	
2.	Urea fertilizer Sona or equivalent	200 bag	
3.	Silage (Maize in shape of bales)	75000 Kg	
4.	Tyres (front ) small size: 7.50.16 along-with tubes & Langoti.	6 No.	
5.	Tyres (back) large size: 16.9/14-30 along-with tubes & Langoti.	4 No	
6.	Tyre Hydraulic Trolleys single Size: 8.25.20 along-with tubes & langoti	6 No.	
7.	Engine Overhauling Complete (Fiat Tractor 640/10) General Repair, Assembly, Generator, Radiator, Water Body etc	Fiat Tractor 640/10	

**Superintendent**  
**LES Bhunikey (Pattoki)**  
**District Kasur**

Name & Signature with Stamp  
Date \_\_\_\_\_