

From

**CHAIRMAN TENDER COMMITTEE
LIVESTOCK EXPERIMENT STATION
QADIRABAD DISTRICT SAHIWAL**

To: All GST Registered Firms

INVITATION TO BID NO. 02/LESQADIRABAD/2020-21

Dear Sir/Sirs,

You are hereby invited to submit your bid for the store as detailed in the Schedule to this invitation to bid, subject to the conditions laid down hereunder and given in the Schedule. The contract resulting from this invitation to bid shall be governed by the general Conditions of Contract and the special Conditions contained whatever applicable. The bidder quoting against this invitation to bid shall be deemed to have read and understood the conditions there of and particulars of this store required and their specifications etc.

1. The bidder shall quote on the prescribed schedule to this invitation to bid on the basis indicated therein and shall sign the certificate given therein to the effect that the stores shall be supplied exactly in accordance with the requirement specified in the schedule. In case there is any deviation it should be clearly stated by bidder otherwise, it will be presumed that offer is strictly in accordance with the requirement of the bid noted.
2. Price quoted shall be inclusive of all taxes, duties and charges i.e. handling etc. where sales-tax is liable and is included in the price quoted, it shall be indicated separately.
3. Offer for supply of stores subject prior sale shall not be entertained.
4. The store is required for delivery/shipment as stated in the Schedule. If however, it is not possible to give delivery/shipment by the specified date. The bidder shall give guaranteed date by which he can delivery/ship the store.
5. Failure to submit the bid in the manner prescribed in the invitation, it liable to be ignored.
6. The purchaser does not pledge himself to accept the lowest bid and reserves to himself the right of accepting the full or part quantity offered and the bidder shall supply the same at the rate quoted. The bidder is at liberty to quote for the full or part quantity.

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LIVESTOCK EXPERIMENT STATION
QADIRABAD DISTRICT SABINAL**

BID REQUIRED**SCHEDULE OF INVITATION TO BID NO. 02/LESQADIRABAD/2020-21**

Date of Opening	25-02-2021
Time of Opening	11:30 A.M
Delivery Period	15 days
Tender Fee	Rs.500/-

Firms are required to quote rates on free delivery to consignee end. Offer shall remain valid for a period of 15 days from the date of opening of bid. Specifications of required wheat seed is as under

SPECIFICATION FOR SADABAHAR SEED, FERTILIZER AND WHEAT STRAW PROCUREMENT

Sr.#	Particulars	Packing	Company	Quantity required	Estimated cost (Rs) Million)	Tender Fee
1	Sadabahar seed (front line, Jamboo or equivalent etc), germination must be more than 85%	8kg / Bag	Preferably FMC, ICI etc.	125 Bags	0.775	Rs. 500
2.	Fertilizer DAP(46% Phosphorus & 18% nitrogen)	50kg / Bag	FFC/SONA	125 Bags	0.563	
3.	Fertilizer Urea prilled (46% nitrogen)	50kg/Bag	-do	125 Bags	0.275	
4.	Wheat Straw (توڑی گندم) (Open) must be dry, free from any adulteration/ soil and colour must be brown.		Open(کھلی)	30000 kg	0.660	
Grand total (in Million)					2.273	

Note- Please read the following note and instructions carefully:-

Any offer not received as per terms and conditions of the bid Enquiry is liable to be ignored.

No offer shall be considered if

- (i) Received without earnest money.
- (ii) It received after the time and date fixed for its receipt;
- (iii) the bid is unsigned;
- (iv) the offer is ambiguous;
- (v) the offer is conditional;
- (vi) the offer is from a firm, blacklisted, suspended or removed from the approved list;
- (vii) the offer is received by telegram;
- (viii) offer received with shorter validity than required in the bid enquiry; and
- (ix) the offer is for store not conforming to specifications indicated in the bid enquiry.

1. Offers will remain valid for 15 days from the date of opening the bid.

2. Single stage two envelopes bidding procedure shall be used for procurement. All bids shall be single package consisting of two separate envelopes, containing separately the financial and the technical proposals. The outer cover should indicate the name of the

addressee, bid number and date of opening but not the name of the firm which must appear in the inner envelope clearly mentioning bid number and name of the firm. The envelope must be properly sealed.

3. The purchaser reserves the right to purchase full or part of the store or ignore/scrap/cancel the bid without assigning any reasons.

4. (a) If the acceptance of bid issued during the validity period and the offer is not accepted by the bidder the Earnest Money shall be forfeited and the store purchased at his risk and expense.

(b) In case the offer is withdrawn, amended or revised during the validity period of the offer, the Earnest Money is liable to be forfeited.

(c) In case, the contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract the security deposited by him shall be forfeited and the store purchased at his risk and expense.

5. The buyer reserves the right to claim compensation for the loss caused by the delay in the delivery of store.

6. Packing of sadabahar seed and fertilizer must be 8 kg/ bag and 50 kg /bag respectively in every respect.

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QADIRABAD DISTRICT SAHIWAL**

SPECIAL INSTRUCTIONS

1. The store is required by the consignee within 15 days after supply order. However, the bidders are required to indicate their own guaranteed earliest date by which the store will be supplied.
2. Cash Receipt (in original or photo copy) taken for the purchased of bid, must accompany the offer.
3. Bids needs to be dropped in the tender box placed in the office of Superintendent Livestock Experiment Station, Qadirabad District Sahiwal on or before the scheduled date and time
4. Bids should be addressed to the Superintendent, Livestock Experiment Station, Qadirabad District Sahiwal.
5. Bidder should quote their final rates both in words as well as in figures.
6. Bidder shall submit a Deposit at Call @ 5% of amount quoted for bid in favor of the Superintendent, Livestock Experiment Station, Qadirabad District Sahiwal.
7. The successful bidder may be required to furnish security deposit upto 10% in the form of deposit at call in the favor of Superintendent, Livestock Experiment Station Qadirabad District Sahiwal (by designation only) within the period specified in Advance Acceptance of bid, as performance guarantee, failing which repurchase shall be made at their risk and expense.
8. Any conditional, ambiguous or incomplete offer in any respect shall be ignored. No supplementary or revised offer after the opening of tenders shall be entertained.
9. The bidders should indicate in their bid the complete address of the place/places where stores will be offered for inspection.
10. The bidders should specifically indicate their Income-Tax number and GST number.
11. Any erasing/cutting/crossing, etc. appearing in the offer must be properly signed by the person signing the bid. Moreover, all pages to the bid must also be properly signed. Offers with any overwriting shall in no circumstance be accepted.
12. The quotation should be submitted on the basis of accounting unit specified in the invitation to bid.
13. (a) A certificate should be given by the bidders that they will be responsible for use free replacement of store if the same is found to be substandard and or at variance with the specification given in the bid enquiry. In case a similar store offered is at variance with the specifications given in the bid enquiry, the bid must

clearly identify variations in their offers. Store offered of a specification superior to the one specified in the tender enquiry shall, however, be acceptable:

- (b) In case indigenous stores offered as a store similar to that specified in the bid Enquiry the bidder shall, within seven days of the opening of the bid, have the said stores, wherever possible, pre-inspected by the inspection Wing at their own cost.
- 14. The proof of the professional Tax for the year 2020-21 should be attached with the quotation.
- 15. No advance payment will be made. However payment will be made to the contractor after the successful inspection by the end user, delivery of the store and ensuring of 85% germination in case of seed.
- 16. The quantity of the store can be increased or decreased in the vast public interest before issuing the contract.
- 17. The bidders should provide the **affidavit on stamp paper (Rs. 50 or above) that his firm is not blacklisted.**
- 18. All bids shall be opened and evaluated in the manner prescribed in this document.

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CHECK LIST

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| 1. | Have you attached CDR (Original/photocopy) | Y/N |
| 2. | Have you attached copy of CNIC. | Y/N |
| 3. | Have you make signed and stamped on all pages of tender documents | Y/N |
| 4. | Have you mentioned validity period. | Y/N |
| 5. | Have you attached Income Tax registration certificate with bid | Y/N |
| 6. | Have you attached GST Certificate | Y/N |
| 7. | Have you attached the receipt of professional tax for current year | Y/N |
| 8. | Have you attached store replacement certificate in case of sub-standard store | Y/N |
| 9. | Have you attached affidavit on stamp paper (Rs. 50 or above) that your
firm is not black listed | Y/N |

Signature _____

Name _____ & _____ Address _____ of _____

Firm _____

CERTIFICATE

1. We hereby confirm to have read carefully the description of the stores and all the terms and condition of your tender enquiry No. _____ due for opening on _____ of the supply of _____ condition laid down in the said bid enquiry. We agree to abide by all those instruction/conditions.
2. We also hereby categorically confirm that the stores offered by us are exactly to the particulars and specifications as laid down in your bid enquiry in all respects.
3. We accept that if the required Earnest Money is not furnished or our offer is found lacking in any of the requirement of your bid enquiry, it shall be ignored.
4. We hereby confirm to adhere to the delivery period specified in the bid enquiry which would be Essence of the contract and which will be binding by us. In case of failure we agree unconditionally to accept the recovery of liquidated damages on belated supplies at 2% per month or part thereof.
5. Certificate that the prices quoted against tender No. _____ are not more than the prices charged from any purchase organization in the country and in case of any discrepancy, the bidder hereby undertakes to refund the price charged in excess.

Signature of

Tender _____

Designation _____

Seal _____

Witness _____

(a) Name _____

Signature _____

(b) Full

Adress _____

(c) Dated _____