

22 SEP 2022

**LIVESTOCK & DAIRY DEVELOPMENT
DEPARTMENT PUNJAB**

**PRE-QUALIFICATION NOTICE
FOR PROCUREMENT OF LUMPY SKIN DISEASE
VACCINE FOR THE YEAR 2022-23.**

Livestock & Dairy Development Department Punjab, intends to procure homologous lumpy skin disease vaccine (LSD) in bulk quantity for its field formations during financial year 2022-23 at an estimated cost of Rs.1500.00 million approx. Importers & authorized sole distributors of LSD vaccine will be prequalified according to the provisions of PPRA Rules, 2014, to ensure transparency, competitiveness and efficiency in the procurement process. Applications for prequalification are invited from well-reputed, financially sound, Income Tax/Sales Tax registered Firms having experience in the field of livestock vaccines etc. The applications must accompany following information/documents:-

1. Name of Firm with year of establishment, complete address, email address, telephone number of authorized personals by the Firm for further correspondence.
2. Documents relating Experience for supply of LSD vaccine with details executed previously.
3. Proof of registration with Competent Authority.
4. Valid registration license of LSD vaccine & diluent from Drug Regulatory Authority of Pakistan.
5. Detail of business management, financial management and technical staff.
6. Financial statement issued by scheduled Banks in the name of Firm for last two years.
7. Detail of any arbitration / litigation or similar proceedings against any Govt. / Semi-Govt. Department / Organization.
8. Undertaking on judicial paper that the Firm is never black-listed by any of the Govt. / Semi-Govt. Department / Organization in the past.
9. Registration with the Income Tax Department / FBR along with a certificate of payment of Income tax / Sales tax for last three years and copy of Active Tax Payers List (ATL).
10. Detail of import capacity of LSD vaccine (with time duration).
11. The Firm is required to give undertaking that it has carefully studied the prequalification notice / document and it will abide by the rules and regulations.
12. Any concealment about the information / details mentioned above will result in dis-qualification of the Firm.
13. In case of incomplete information from the applicant will not be considered for prequalification and its candidature will be canceled at any stage of pre-qualification process.
14. Further details / term & conditions are mentioned in pre-qualification document.

Note:

Interested Firms may apply for pre-qualification on prescribed document available immediately after the publication of this advertisement from the Directorate General (Ext), Livestock & Dairy Development Department 1st Floor, 16-Cooper Road, Lahore (Ph No. 042- 99201117) on cash payment of Rs. 200/- (Non-refundable). The Prequalification Document can be obtained from the date of issuance of this publication immediately until 07.10.2022 (Friday) till 10:00AM. The Pre-qualification document can also be downloaded from PPRA website and Departmental website, however, it will only be accepted upon cash payment of Rs200/- (Non-refundable).

The pre-qualification documents completed in all respect may be submitted latest by 07.10.2022 (Friday) till 12:00 PM, and will be opened at 12:30 PM on the same day in the office of Director General (Ext) Livestock & Dairy Development Department 1st Floor, Livestock Complex, 16-Cooper Road, Lahore.

Further information, if desired, may be obtained from the Director General (Ext), Livestock & Dairy Development Department 1st Floor, 16-Cooper Road, Lahore during office hours. Only pre-qualified firms will be eligible to participate in the subsequent procurement process.

Director General (Extension)
Livestock and Dairy Development Department
Livestock Complex, 16-Cooper Road Lahore
Phone No. 042-99201117
dgeldpunjab@gmail.com

IPL-9475

PREQUALIFICATION DOCUMENT



Prequalification Document for Procurement of Lumpy Skin Disease (LSD) Vaccine.

**GOVERNMENT OF THE PUNJAB
LIVESTOCK & DAIRY DEVELOPMENT
DEPARTMENT,
LAHORE
2022-2023**

Livestock & Dairy Development Department

Invitation for Prequalification of Firms For Procurement of Lumpy Skin Disease (LSD) Vaccine. 2022-23

Livestock & Dairy Development Department, Punjab, intends to procure Homologus Lumpy Skin Disease vaccine (LSD) in bulk quantity for its field formations during financial year 2022-23 at an estimated cost of Rs. 1500.000 million apporx. Importers and authorized sole distributors of the LSD vaccine will be prequalified according to the provisions of PPRA Rules, 2014, to ensure transparency, competitiveness and efficiency. In the procurement process applications for prequalification are invited from well-reputed, financially sound, Income Tax/Sales Tax registered Firms having experience in the field of Livestock vaccines etc. The applications must accompany following information/documents:-

1. Name of Firm with year of establishment, complete address, email address, telephone number of authorized personals by the Firm for further correspondence.
2. Documents relating Experience for supply of LSD vaccine with details executed previously.
3. Proof of registration with Competent Authority.
4. Valid Registration licenses of LSD vaccine and diluent from Drug Regulatory Authority of Pakistan.
5. Detail of business management, financial management and technical staff.
6. Financial statement issued by scheduled Banks in the name of Firm for last two years.
7. Detail of any arbitration / litigation or similar proceedings against any Govt. / Semi-Govt. Department / Organization.
8. Undertaking on judicial paper that the Firm is never black-listed by any of the Govt. / Semi-Govt. Department / Organization in the past.
9. Registration with the Income Tax Department / FBR along with a certificate of payment of Income tax / Sales tax for last three years and copy of Active Tax Payers List (ATL).
10. Detail of import capacity of LSD vaccine (with time duration)
11. The Firm is required to give undertaking that it has carefully studied the prequalification notice / document and it will abide by the rules and regulations.

12. Any concealment about the information / details mentioned above will result in dis-qualification of the Firm.
13. In case of incomplete information from the applicant will not be considered for prequalification and its candidature will be canceled at any stage of pre-qualification process.
14. Further details / terms and conditions are mentioned in prequalification documents.

Note:

Interested Firms may apply for pre-qualification on prescribed document available immediately after the publication of this advertisement from the office of Director General (Extension), Livestock & Dairy Development Department 1st Floor, 16-Cooper Road, Lahore (Ph No. 042- 99201117) on cash payment of Rs.200/- (Non-refundable). The Prequalification Document can be obtained from the date of issuance of this publication immediately until 07-10-2022 (Friday) till 10:00AM. The pre-qualification documents can also be downloaded from PPRA website and Department website, however, it will only be accepted upon cash payment on Rs. 200/- (non-refundable)

The Pre-qualification documents completed in all respect may be submitted latest by 07-10-2022 (Friday) till 12:00 PM, and will be opened at 12:30 PM on the same day in the office of Director General (Ext) Livestock & Dairy Development Department 1st Floor, 16-Cooper Road, Lahore.

Further information, if desired, may be obtained from the office of Directorate General (Ext), Livestock & Dairy Development Department 1st Floor, 16-Cooper Road, Lahore during office hours. Only pre-qualified firms will be eligible to participate in the subsequent procurement process.

Director General (Extension)
Livestock & Dairy Development Department,
Livestock Complex, 16-Cooper Road, Lahore
Phone # 042-99201117
Email: dgelddpunjab@gmail.com

Acronyms & Abbreviations

LSD	Lumpy Skin Disease
ICB	International Competitive Bidding
IFB	Invitation for Bids
IFP	Invitation for Prequalification
ITA	Instructions to Applicants
JV	Joint Venture
NCB	National Competitive Bidding
PDS	Prequalification Data Sheet
PQ	Prequalification
PQD	Prequalification Document
PDS	Prequalification Data Sheet
SBD	Standard Bidding Documents
SPD	Standard Prequalification Document

Section I: Instructions to Applicants (ITA)

A. General

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|--------------------------------|-----|---|
| 1. Scope of Application | 1.1 | In connection with the Invitation for Prequalification indicated in Section II, Prequalification Data Sheet (PDS), the Procuring Agency, as defined in the PDS , issues this Prequalification Document (PQD) to applicants interested in bidding for the supply of Lumpy Skin Disease Vaccine described in Section V . |
| 2. Source of Funds | 2.1 | Director General (Extension) L&DD Punjab, Government of the Punjab, Pakistan |
| 3. Fraud and Corruption | 3.1 | <p>It is the Government of the Punjab's {Rule 2(1) (p) of PPRA 2014} policy to require that bidders, suppliers and their agents observe the highest standard of ethics during the procurement and execution of such contracts.</p> <p>(a) In pursuance of this policy, the following terms are defined:</p> <ul style="list-style-type: none"> (i) "corrupt practice" is the offering, giving, receiving or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party; (ii) "fraudulent practice" is any act or omission, including a misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain a financial or other benefit or to avoid an obligation; (iii) "collusive practice" is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party; (iv) "coercive practice" is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party; (v) "obstructive practice" is deliberately destroying, falsifying, altering or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Bank investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or <p>(b) the Procuring Agency will reject a proposal for award if it determines that the bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for the contract in question;</p> <p>(c) the Procuring Agency will sanction a firm or individual, including declaring ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time, determines that the firm has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for, or in</p> |

executing, the contract; and

(d) the Procuring Agency will have the right to require that a provision be included in bidding documents requiring bidders, suppliers and their agents to permit the Procuring Agency to inspect their accounts and records and other documents relating to the bid submission and contract performance and to have them audited by auditors / representative of procuring agency ;

4. Eligible Applicants

- 4.1 An Applicant can be a private, or public entity, or any combination of public or private entities including Joint Venture (JV), consortium with the formal intent, (substantiated with a letter of intent), to enter into an agreement or under an existing agreement.
- 4.2 Firms of a country may be excluded from bidding if as a matter of law or official regulation, the Government of Pakistan prohibits commercial relations with that country;
- 4.3 A firm declared disqualified / blacklisted by any of the public sector/autonomous/semi Govt. organization in Pakistan shall be ineligible to bid for a contract during the period of embargo.
- 4.4 Applicants and all parties constituting the Applicant shall not have a conflict of interest. Applicants shall be considered to have a conflict of interest, if they participated as a consultant in the preparation of the technical specifications of the goods that are the subject of this prequalification. Where a firm, or a firm from the same economic or financial group, in addition to consulting, also has the capability to supply the vaccine or to construct works, that firm, or a firm from the same economic or financial group, cannot normally be a supplier of goods, if it provided consulting services for the contract corresponding to this prequalification, unless it can be demonstrated that there is not a significant degree of common ownership, influence or control.
- 4.5 Applicants shall not be under execution of a Bid-Securing Declaration in the Procuring Agency's Country

5. Eligible Goods

- 5.1 All goods to be supplied under the Contract to be financed by the Government of Punjab shall have as their origin in any country not restricted by the Government of Pakistan (Notified from time to time)

B. Contents of the Prequalification Document

6. Sections of Prequalification Document

- 6.1 The document for the prequalification of Applicants (hereinafter - “prequalification document”) consists all the sections indicated below, and should be read in conjunction with any Addendum if issued.
- Section I. Instructions to Applicants (ITA)
 - Section II. Prequalification Data Sheet (PDS)
 - Section III. Qualification Criteria and Requirements
 - Section IV. Application Forms
 - Section V. Scope of Product
- 6.2 The “Invitation for Prequalification Applications” (IPA) issued by the Procuring Agency is not part of the prequalification document. A sample form is provided as an attachment to this Prequalification Document for information only.
- 6.3 The Procuring Agency accepts no responsibility for the completeness of the prequalification document and its addenda unless they were obtained directly from the Procuring Agency.
- 6.4 The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Document and to furnish all information or documentation required by the Prequalification Document.

7. Clarification of Prequalification Document

- 7.1 A prospective Applicant requiring any clarification of the Prequalification Document shall contact the Procuring Agency in writing at the Procuring Agency’s address indicated in the **PDS**. The Procuring Agency will respond in writing to any request for clarification provided that such request is received no later than ten (10) days prior to the deadline for submission of applications. The Procuring Agency shall forward copies of its response to all applicants who have acquired the prequalification document directly from the Procuring Agency including a description of the inquiry but without identifying its source. Should the Procuring Agency deem it necessary to amend the prequalification document as a result of a clarification it shall do under intimation to all the applicants who have obtained the prequalification documents.

8. Amendment of Prequalification Document

- 8.1 At any time prior to the deadline for submission of applications, the Procuring Agency may amend the Prequalification Document by issuing addenda.
- 8.2 Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document from the Procuring Agency.
- 8.3 To give prospective Applicants reasonable time to take an addendum into account in preparing their applications, the Procuring Agency may, at its discretion, extend the deadline for the submission of applications.

C. Preparation of Applications

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| 9. Cost of Applications | 9.1 | The Applicant shall bear all costs associated with the preparation and submission of its application. The Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the prequalification process. |
| 10. Language of Application | 10.1 | The application as well as all correspondence and documents relating to the prequalification exchanged by the Applicant and the Procuring Agency, shall be written in the language specified in the PDS . Supporting documents and printed literature that are part of the application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the PDS , in which case, for purposes of interpretation of the application, the translation shall govern. |
| 11. Documents Comprising the Application | 11.1 | <p>The application shall comprise the following:</p> <ul style="list-style-type: none"> (a) Application Submission Form, in accordance with ITA 12; (b) documentary evidence establishing the Applicant's eligibility to prequalify, in accordance with ITA 13; (c) documentary evidence establishing the Applicant's qualifications, in accordance with ITA 14; and (d) Any other document required as specified in the PDS. (e) All pages of documents submitted should be dully signed & stamped by authorized representative. |
| 12. Application Submission Form | 12.1 | <ul style="list-style-type: none"> (a) The Applicant shall prepare an Application Submission Sheet using the form provided in Section IV, Application Forms. This Form must be completed without any alteration to its format. (b) The Procuring agency may cancel the prequalification process without any prior notice at any stage of pre qualification . |
| 13. Documents Establishing the Eligibility of the Applicant | 13.1 | To establish its eligibility in accordance with ITA 4, the Applicant shall complete the eligibility declarations in the Application Submission Form and Forms ELI (eligibility) 1.1 and 1.2, included in Section IV, Application Forms. |
| 14. Documents Establishing the Qualifications of the Applicant | 14.1 | To establish its qualifications to perform the contract(s) in accordance with Section III, Qualification Criteria and Requirements, the Applicant shall provide the information requested in the corresponding Information Sheets included in Section IV, Application Forms. |
| 15. Signing of the Application and Number of Copies | 15.1 | The Applicant shall prepare one original of the documents comprising the application as described in ITA 11 and clearly mark it "ORIGINAL". The original of the application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant. |
| | 15.2 | The Applicant shall submit copies of the signed original application, |

in the number specified in the **PDS**, and clearly mark them “COPY”. In the event of any discrepancy between the original and the copies, the original shall prevail.

D. Submission of Applications

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| 16. Sealing and Identification of Applications | <p>16.1 The Applicant shall enclose the original and the copies of the application in a sealed envelope that shall:</p> <ul style="list-style-type: none"> (a) bear the name and address of the Applicant; (b) be addressed to the Procuring Agency, in accordance with ITA 17.1; and (c) bear the specific identification of this prequalification process indicated in the PDS 1.1 <p>16.2 The Procuring Agency will accept no responsibility for not processing any envelope that was not identified as required.</p> |
| 17. Deadline for Submission of Applications | <p>17.1 Applicants may submit their applications by mail or by hand Applications shall be received by the Procuring Agency at the given address and not later than the deadline indicated in the PDS. A receipt will be given for all applications submitted.</p> <p>17.2 The Procuring Agency may, at its discretion, extend the deadline for the submission of applications by amending the Prequalification Document in which case all rights and obligations of the Procuring Agency and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended</p> |
| 18. Late Applications | <p>18.1 Any application received by the Procuring Agency after the deadline for submission of applications will not be entertained as indicated in the PDS.</p> |
| 19. Opening of Applications | <p>19.1 The Procuring Agency shall open all Applications at the date, time and place specified in the PDS. Late Applications shall be treated in accordance with ITA 18.1.</p> <p>19.2 Procuring Agency shall prepare a record of the opening of applications that shall include the name and other details of the Applicant. A copy of the record shall be distributed to all Applicants.</p> |

E. Procedures for Evaluation of Applications

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| 20. Confidentiality | <p>20.1 Information relating to the evaluation of applications, and recommendation for prequalification, shall not be disclosed to Applicants or any other persons not officially concerned with such process until the notification of prequalification is made to all Applicants.</p> <p>20.2 From the deadline for submission of applications to the time of notification of the results of the prequalification, any Applicant that wishes to contact the Procuring Agency on any matter related to the prequalification process, may do so but only in writing.</p> |
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21. Clarification of Applications	21.1	To assist in the evaluation of applications, the Procuring Agency may, at its discretion, ask any Applicant for a clarification of its application which shall be submitted within a stated reasonable period of time. Any request for clarification and all clarifications shall be in writing.
	21.2	If an Applicant does not provide clarifications of the information requested by the deadline, the application shall be evaluated based on the information and documents available at the time of evaluation of the application.
22. Responsiveness of Applications	22.1	All applications not responsive to the requirements of the prequalification document shall be rejected.
23. Domestic Bidder Price Preference	23.1	Unless otherwise specified in the PDS , a margin of preference for domestic bidders shall not apply in the bidding process resulting from this prequalification.

F. Evaluation of Applications and Prequalification of Applicants

24. Evaluation of Applications	24.1	The Procuring Agency shall use the factors, methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements to evaluate the qualifications of the Applicants. The use of other methods, criteria, or requirements shall not be permitted.
	24.2	In case of more than one item, the Procuring Agency shall prequalify each Applicant for the maximum number and types of items for which the Applicant meets the appropriate aggregate requirements of such items, as specified in Section III, Qualification Criteria and Requirements.
25. Procuring Agency's Right to Accept or Reject Applications	25.1	The Procuring Agency reserves the right to accept or reject all the applications, and to annul the prequalification process, without thereby incurring any liability to Applicants.
26. Prequalification of Applicants	26.1	All Applicants whose applications have met the specified requirements will, to the exclusion of all others, be prequalified by the procurement Committee.
27. Notification of Prequalification	27.1	Once the procurement Committee has completed the evaluation of the applications, it shall notify all Applicants in writing indicating their status as to qualified or not qualified.
28. Invitation to Bid	28.1	After the notification of the results of the prequalification the procuring agency shall initiate the procurement process which shall only be participated by the prequalified bidders.

Section II: Prequalification Data Sheet (PDS)	
A. General	
ITA 1.1	<i>Name of Procuring Agency:</i> -Directorate General (Ext), Livestock & Dairy Development Department, Punjab
ITA 1.1	<i>PQD name Title:</i> - Pre-qualification of firms for Procurement of Lumpy Skin Disease (LSD) Vaccine (2022-23)
ITA 4.7	<i>Address for communication:</i> <p style="text-align: center;"> Directorate General (Extension) Livestock and Dairy Development Department Livestock Complex, 16-Cooper Road Lahore Phone No. 042-99201117 dgelddpunjab@gmail.com </p>
B. Contents of the Prequalification Document	
ITA 7.1	For clarification purposes , the Procuring Agency's address is: “same as in 4.7 above”
C. Preparation of Applications	
ITA 10.1	The language of the application as well as of all correspondence is: “English”
ITA 11.1 (d)	<p>The Applicant shall submit with its application, the following additional documents:</p> <ol style="list-style-type: none"> 1. Articles of Incorporation or Documents of Constitution, and documents of registration of the legal entity named above. In case of JV, letter of intent to form JV or JV agreement. 2. Applicants signed affidavit on PKR 100.00 judicial paper confirming not having been declared blacklisted / ineligible by any of the public sector /Autonomous/Semi Govt. organizations .in Pakistan, as described in ITA Sub-Clause 4.3 3. Applicants signed affidavit on PKR 100.00 judicial paper confirming not having been involved in any litigation during last three years. 4. List of products being supplied in Pakistan 5. Copy of valid registration certificate for the LSD vaccine and diluent with the DRAP 6. Valid Drug sale license (DSL) from the DRAP 7. Detail of cold store including capacity, instrumentation, electric backup and latest Inspection report by the concerned authorities 8. Annual sale volume of veterinary biologics 9. Audited balance sheets, including all related notes, and income statements for the last 2 years 10. Copy of latest Quality Analysis Certification 11. Proof of manufacturing facility registrations with manufacturer’s country regulatory authority or relevant international agencies 12. Detail of HR, logistics, marketing setup etc
ITA 15.2	In addition to the original, the number of copies to be submitted with the application is: <i>[one copy]</i>

D. Submission of Applications	
ITA 17.1	Applicants <i>“shall not”</i> have the option of submitting their applications electronically. For application submission purposes only, the Procuring Agency's address is: <i>“Procuring Agency’s address is the same as that indicated in 4.7</i>
	The deadline for application submission is: Date: 07.10.2022 Time: 12:00 P.M
ITA 18.1	Late applications shall not be entertained.
ITA 19.1	The opening of the Applications shall be at 12:30 PM on 07.10.2022 (Friday) in office of Director General Extension, L&DD Punjab, 1st Floor, 16-Cooper Road, Lahore

Section III: Qualification Criteria and Requirements

This Section contains all the methods, criteria, and requirements that the Procuring Agency shall use to evaluate applications. The information to be provided in relation to each requirement and the definitions of the corresponding terms are included in the respective Application Forms.

Eligibility and Qualification Criteria		Compliance Requirements					Documentation
No	Subject	Requirement	Single Entity	Joint Venture / Consortium			Submission Requirements
				All Parties Combined	Each Partner	One Partner	
1. Eligibility							
1.1	Nationality	Nationality in accordance with ITA Clause 4	Must meet requirement	Existing or intended JV/consortium must meet requirement	Must meet requirement	N/A	Forms ELI – 1.1 with attachments
1.2	Conflict of Interest	No conflicts of interest in accordance with ITA Sub-Clause 4.4	Must meet requirement	Existing or intended JV/consortium must meet requirement	Must meet requirement	N/A	Application Submission Form
1.3	Ineligibility	a)Not having been declared ineligible by any of the public sector organization in Pakistan, as described in ITA Sub-Clause 4.3 b) not having been involved in any litigation during last three years. In case yes, provide details	Must meet requirement	Existing JV/consortium must meet requirement	Must meet requirement	N/A	Form ELI – 1.2 (a) Affidavit (b) Affidavit
1.4	Applicant's Import Capacity* (with time duration)	The capacity to import with time duration along with undertaking from the applicant manufacturing firm	Must meet requirement	Must meet requirement	Must meet requirement	N/A	Form ELI – 1.3

Eligibility and Qualification Criteria			Compliance Requirements			Documentation	
No	Subject	Requirement	Single Entity	Joint Venture / Consortium			Submission Requirements
				All Parties Combined	Each Partner	One Partner	
1.5	Detail of batch size	The applicant must attach maximum batch size production certificate from the manufacturer	Must meet requirement	Must meet requirement	Must meet requirement	N/A	Certificate

Eligibility and Qualification Criteria		Compliance Requirements			Documentation		
No	Subject	Requirement	Single Entity	Joint Venture / Consortium			Submission Requirements
				All Parties Combined	Each Partner	One Partner	
3. Experience							
3.1	General Supplies Experience	Experience under supplies contracts in the role of supplier / distributor or agent for at least the last five years prior to the application submission deadline.	Supporting information	Supporting information	Supporting information	Supporting information	Form EXP – 3.1
3.2	Specific Supplies Experience	Participation as supplier or sole agent in at least five or more contracts within the last two years, that have been successfully and substantially completed and that are similar Veterinary Biologics.	Must meet requirement	Must meet requirement	N/A	Must meet requirement	Form EXP 3.2
3.3	Annual sale Capacity*	The Annual sale capacity of different biologics in the country	Must meet requirement	Must meet requirement	N/A	Must meet requirement	Form EXP 3.3

Section IV: Application Forms

Application Submission Form

Date: __/__/2022

PQD title: Procurement of Lumpy Skin Disease (LSD) Vaccine (2022-23)

To: Director General (Extension) Livestock & Dairy Development Department,
Government of Punjab, 16 Cooper Road, Lahore.

I / we, the undersigned, apply to be prequalified for the referenced procurement and declare that:

- (a) I/we have examined and have no reservations to the Prequalification Documents, including Addendum(s) No(s), (if any) issued in accordance with Instructions to Applicants (ITA) Clause 8: *[insert the number and issuing date of each addendum]*.
- (b) I/we, have nationalities from eligible countries, in accordance with ITA Sub-Clause 4.2: *[insert the nationality of the Applicant, including that of all partners in case of a Joint Venture / Consortium if applicable]*;
- (c) I/we, for any part of the contract resulting from this prequalification, do not have any conflict of interest;
- (d) I/we for any part of the contract resulting from this prequalification, have not been declared disqualified / blacklisted by any of the public organization of the Procuring Agency's country
- (e) I/we understand that you may cancel the prequalification process at any time; the prequalification does not bound the procuring agency to call for the bids from the prequalified firms.
- (f) All information, statements and description contained in the Application are in all respect true, correct and complete to the best of our knowledge and belief.

Signed *[insert signature(s) of an authorized representative(s) of the Applicant]*

Name *[insert full name of person signing the application]*

In the Capacity of *[insert capacity of person signing the application]*

Duly authorized to sign the application for and on behalf of:

Applicant's Name *[insert full name of Applicant]*

Address *[insert street number/town or city/country address]*

Dated on __/__/2022

Form ELI -1.1

Applicant Information Form

Date: __/__/2022

PQD title: Procurement of Lumpy Skin Disease (LSD) Vaccine (2022-23)

Pre-qualification of Lumpy Skin Disease Vaccine (LSD)

Page [insert page number] of [insert total number] pages

<p>Applicant's legal name <i>[insert full legal name]</i></p>
<p>In case of Joint Venture (JV), and consortium legal name of each partner: <i>[insert full legal name of each partner in JV]</i></p>
<p>Applicant's Actual or Intended country of constitution: <i>[indicate country of Constitution]</i></p>
<p>Applicant's actual or Intended year of constitution: <i>[indicate year of Constitution]</i></p>
<p>Applicant's legal address in country of constitution: <i>[insert street/ number/ town or city/ country]</i></p>
<p>Applicant's authorized representative information Name: <i>[insert full legal name]</i> Address: <i>[insert street/ number/ town or city/ country]</i> Telephone/Fax numbers: <i>[insert telephone/fax numbers, including country and city codes]</i> E-mail address: <i>[indicate e-mail address]</i></p>
<p>Attached are copies of original documents of</p> <p><input type="checkbox"/> Articles of Incorporation or Documents of Constitution, and documents of registration of the legal entity named above.</p> <p><input type="checkbox"/> In case of JV, letter of intent to form JV or JV agreement.</p>

Form ELI -1.2

Applicant Affidavit

a) Applicants signed affidavit on PKR 100.00 judicial paper confirming not having been declared blacklisted / ineligible by any of the public sector organization in Pakistan, as described in ITA Sub-Clause 4.3

b) Applicants signed affidavit on PKR 100.00 judicial paper confirming not having been involved in any litigation during last three years.

Form ELI -1.3

Applicant's Information Form¹

Date: *[insert day, month, year]*

PQD title: Procurement of Lumpy Skin Disease (LSD) Vaccine (2022-23)

Pre-qualification of Lumpy Skin Disease Vaccine (LSD)

Page *[insert page number]* of *[insert total number]* pages

1	Applicant's Primary Business Details	1	
		2	
		3	
		4	
2	List of Products / Services	1	
		2	
		3	
		4	
3	List of Authorization from the principals	1	
		2	
		3	
		4	
5	Warranty Details		
6	Return/Replacement Policy		
7	cGMP certification		
8	Installed annual production capacity		
9	Any Other Information that supplier may like to provide		

The Procuring Agency reserves the right to physically verify the information provided by the applicant in the prequalification documents.

Form FIN – 2.1 (a)

Financial Situation

[The following table shall be filled in for the Applicant and for each partner of a Joint Venture / Consortium]

Applicant's Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

Applicant's Party Legal Name: *[insert full name]*

PQD title: Procurement of Lumpy Skin Disease (LSD) Vaccine (2022-23)

Procurement of Lumpy Skin Disease Vaccine (LSD)

Page *[insert page number]* of *[insert total number]* pages

1. Financial data

Financial information in (PKR in Million)	previous <i>_[insert number] years,</i> <i>years information [insert in words]</i> (PKR in Million)				
	Year 1	Year 2	Year...	Year ...	Year...
Information from Balance Sheet					
Total Assets (TA)					
Total Liabilities (TL)					
Net Worth (NW) ² (TA – TL)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital ³ (CA – CL)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					

²**Net worth** is the difference between total assets and total liabilities. The **net worth** measures a firm's ability to produce profits over the long run as well as its ability to sustain losses.

³**Working capital** is the difference between current assets and current liabilities, and measures the firm's ability to generate cash in the short term.

**DETAIL OF FINANCIAL PARAMETERS OF THE APPLICANT INTENDED TO
BE PREQUALIFIED FOR SUPPLY OF LUMPY SKIN DISEASE VACCINE TO
THE LIVESTOCK DEPARTMENT, PUNJAB DURING FINANCIAL YEAR 2022-23**

S. No.	Parameters	Amount (Rs)
1.	Average Cash Flow of the Firm for last 02 years	
2.	Average Annual Sales of the Firm for last 02 years	
3.	Average Net Worth of the Firm for last 02 years	
4.	Average Total Revenue of Company/Firm for last 02 years	
5.	Average Profit before Tax of Company/Firm for last 02 years	

Note: All the entries must be supported with authentic documents.

2. Financial documents

The Applicant and its parties shall provide copies of the balance sheets and/or financial statements for *[number]* years pursuant Section III, Qualifications Criteria and Requirements, Sub-factor 3.1. The financial statements shall:

- (a) Reflect the financial situation of the Applicant or partner to a JV/Consortium, and not sister or parent companies.
- (b) Be audited by a certified chartered accountant.
- (c) Be complete, including all notes to the financial statements.
- (d) Correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

☐ Attached are copies of financial statements (balance sheets, including all related notes, and income statements) for the *[number]* years required above; and complying with the requirements

Form FIN - 2.1 (b)
Average Annual Turnover/Sales

[The following table shall be filled in for the Applicant]

Applicant's/Joint Venture Partner's Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

Applicant's Party Legal Name: *[insert full name]*

PQD title: *[insert PQD title]*

Page *[insert page number]* of *[insert total number]* pages

Annual turnover/sales data		
Year	Amount and Currency	PKR in Million
<i>[indicate year]</i>	<i>[insert amount and indicate currency]</i>	<i>[insert amount in PKR]</i>
Average Annual Turnover *		

- * Average annual turnover calculated as total certified payments received for supplies in progress or completed, divided by the number of years specified in Section III, Qualification Criteria and Requirements, Sub-Factor 2.1.

Form EXP - 3.1

General Experience

[The following table shall be filled in for the Applicant]

Applicant's Legal Name: *[insert full name]*
Date: *[insert day, month, year]*
Applicant Party Legal Name: *[insert full name]*
PQD title: *[insert PQD]*
Page *[insert page number]* of *[insert total number]* pages

[Identify contracts that demonstrate continuous supplies over the past [number] years pursuant to Section III, Qualification Criteria and Requirements, Sub-Factor 4.1. List contracts chronologically, according to their commencement (starting) dates. Attach documentary proof with proper reference for the companies / organizations mentioned above.]

Starting Month / Year	Ending Month / Year	Contract Identification	Role of Applicant
<i>[indicate month/year]</i>	<i>[indicate month/year]</i>	Contract name: <i>[insert full name]</i> Brief Description of the supplies by the Applicant: <i>[describe goods supplied briefly]</i> Amount of contract: <i>[insert amount in PKR]</i> Name of Procuring Agency: <i>[indicate full name]</i> Address: <i>[indicate street/number/town or city/country]</i>	<i>[insert "Supplier or Agent"]</i>
		Contract name: <i>[insert full name]</i> Brief Description of the supplies by the Applicant: <i>[describe goods supplied briefly]</i> Amount of contract: <i>[insert amount in PKR]</i> Name of Procuring Agency: <i>[indicate full name]</i> Address: <i>[indicate street/number/town or city/country]</i>	<i>[insert "Supplier or Agent"]</i>
		Contract name: <i>[insert full name]</i> Brief Description of the supplies by the Applicant: <i>[describe goods supplied briefly]</i> Amount of contract: <i>[insert amount in PKR]</i> Name of Procuring Agency: <i>[indicate full name]</i> Address: <i>[indicate street/number/town or city/country]</i>	<i>[insert "Supplier or Agent"]</i>
		Contract name: <i>[insert full name]</i> Brief Description of the supplies by the Applicant: <i>[describe goods supplied briefly]</i> Amount of contract: <i>[insert amount in PKR]</i> Name of Procuring Agency: <i>[indicate full name]</i> Address: <i>[indicate street/number/town or city/country]</i>	<i>[insert "Supplier or Agent"]</i>
		Contract name: <i>[insert full name]</i> Brief Description of the supplies by the Applicant: <i>[describe goods supplied briefly]</i> Amount of contract: <i>[insert amount in PKR]</i> Name of Procuring Agency: <i>[indicate full name]</i> Address: <i>[indicate street/number/town or city/country]</i>	<i>[insert "Supplier or Agent"]</i>

Form EXP - 3.2

Specific Experience

[The following table shall be filled in for contracts performed by the Applicant. Attach documentary proof with proper reference for the companies / organizations mentioned.]

Applicant's Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

PQD title: *[insert title]*

Page *[insert page number]* of *[insert total number]* pages

Similar Contract No. <i>[insert number] of [insert number of similar contracts required]</i>	Information		
Contract Identification	<i>[insert contract name and number, if applicable]</i>		
Award date	<i>[insert day, month, year, i. e., _ / _ /, 201_]</i>		
Completion date	<i>[insert day, month, year, i.e., / - /, 201_]</i>		
Role in Contract			
Total Contract Amount	<i>[insert total contract amount in local currency]</i>		PKR/ <i>insert total contract amount in PKR]</i>
If partner in a JV/Consortium, or subcontractor, specify participation in total contract amount	<i>[insert a percentage amount]</i>	<i>[insert total contract amount in local currency]</i>	<i>[insert total contract amount in PKR]</i>
Procuring Agency's Name:	<i>[insert full name]</i>		
Address:	<i>[indicate street / number / town or city / country]</i>		
Telephone/fax number	<i>[insert telephone/fax numbers, including country and city area codes]</i>		
E-mail:	<i>[insert e-mail address, if available]</i>		

Form EXP - 3.2 (cont.)

Specific Experience (cont.)

Similar Contract No. <i>[insert number] of [insert number of similar contracts required]</i>	Information
Description of the similarity in accordance with Sub-Factor 4.2 of Section III:	
1. Amount	<i>[insert amount in PKR in words and in Figures]</i>
2. Products	<i>[insert type and description of product]</i>

Similar Contract No. <i>[insert number] of [insert number of similar contracts required]</i>	Information
Description of the similarity in accordance with Sub-Factor 4.2 of Section III:	
1. Amount	<i>[insert amount in PKR in words and in Figures]</i>
2. Products	<i>[insert type and description of product]</i>

Similar Contract No. <i>[insert number] of [insert number of similar contracts required]</i>	Information
Description of the similarity in accordance with Sub-Factor 4.2 of Section III:	
1. Amount	<i>[insert amount in PKR in words and in Figures]</i>
2. Products	<i>[insert type and description of product]</i>

Form EXP - 3.3

Import Experience & Capacity

[The following table shall be filled in for contracts performed by the Applicant. Attach documentary proof with proper reference for the companies / organizations mentioned.]

Applicant's Legal Name: *[insert full name]*

Date: *[insert day, month, year]*

PQD title: *[insert PQD title]*

Page *[insert page number]* of *[insert total number]* pages

1. Year Established:			
2. Name of Principal along with complete address			
Year	Name of product	Import volume	Remarks
3. Name of Principal along with complete address			
Year	Name of product	Import volume	Remarks
4. Expected duration for import of LSD vaccine with volume:			

Section V: Scope of Products

(Attached as Annexure-A)

1. **LUMPY SKIN DISEASE VACCINE: Live attenuated Freeze Dried, Lumpy Skin Disease Vaccine (Neethling strain) along with Diluent having compatible packing**

Glossary

Bid Securing Declaration	An undertaking by a prospective bidder, committing to pay the corresponding fine and be suspended for a period of time from being qualified to participate in any government procurement activity in the event it violates any of the conditions stated in the bidding documents.
Procuring Agency	One of the two parties to a supplies contract, the other party being the “Supplier.”
Supplier	The legal entity that is party to and performs a supplies contract, the other party to the contract being the “Procuring Agency.”
Post-qualification	An assessment made by the Procuring Agency after the evaluation of bids and immediately prior to award of contract, to ensure that the lowest-evaluated, responsive, eligible Bidder is qualified to perform the contract in accordance with previously specified prequalification requirements.
Pre-qualification	An assessment made by the Procuring Agency before inviting bids, of the appropriate level of experience and capacity of firms expressing interest in undertaking a particular contract, before inviting them to bid.
turnover	The gross earnings of a firm, defined as the billings for supplies in progress and/or completed, normally expressed on an annual basis, and excluding income from other sources.
In writing	For the purpose of this document, means authenticated handwritten, typed, or printed; a document prepared in writing can be transmitted by telex, electronic mail, facsimile, with proof of receipt; and in the form requested by the sender.

Annexure-I

Eligibility	Nationality	
	Conflict of Interest	
	Ineligibility	Affidavit not ineligible
		Affidavit Litigation
		Affidavit Not BlackListed
	Applicants production capacity	GMP Certificate/Report
		Installed Production /Import Capacity
Financial Situation	Audited Balance Sheet (Last 3 years)	Net Worth
		Working Capital
		Profit before Tax
	Cash Flow	Audit Report
		Bank Statement
	Av. Annual Turnover/Sale	
	Specific	
	Import / Supplies	
	Annual Import Capacity	
Mandatory Documents	Registration of firms	
	Valid Import License	
	Valid authorization agreement with the Principal	
	Registration with FBR	
	Registration with DRAP	
Miscellaneous	Detail of H.R	
	List of Machinery & Equipment	
	Assets of Firms	
	Partnership Deed/AOA	

CHECK LIST Annexure-II

#	Document	Page No.
1.	Name of firm & address	
2.	Copy of CNIC	
3.	Year of Established	
4.	Telephone No.	
5.	Proof of Experience /Contract Execution (last 2 years)	
6.	Registration with Competent Authority	
7.	Valid Import License	
8.	Management / Distribution /Technical Staff (H.R)	
9.	List of Machinery & Equipment	
10.	Financial Statement by Bank for last 2 years	
11.	Detail of Assets of Firm	
12.	Affidavit of no Litigation against Government/Semi Government, Department/Organization	
13.	Affidavit for not Blacklisted	
14.	Registration with FBR/Certificate Income Tax/ Sales Tax for last 2 year/ATL	
15.	Detail of Import Capacity	
16.	Partnership Deed/ AOA (Company/Limited Firm)	
17.	Certificate of Registration with DRAP	
18.	cGMP Certificate	
19.	List of Vaccines Imported	
20.	Pre-Qualification Document dully filled/Signed	
21.	Audit Report for last 02 years	
22.	Technical Literature	
23.	Company SOPs	
24.	Tax Returns for last 02 years	

Important Note:Paging and flagging of document submitted must be done in the same order/sequence mentioned in the above check list.

A. Technical Specification

1. LSD vaccine – Live attenuated, Freeze dried, lumpy skin disease vaccine (Neethling strain) having viral titre not less than $10^{3.5}$ TCID₅₀ per dose.
2. The vaccine should be supplied with compatible diluent packing.
3. The dose pack should be 25 doses or less.
4. The vaccine must be registered with Drug Regulatory Authority of Pakistan (DRAP) having valid certificate.
5. The shelf life of the vaccine and diluent should be 02 years (minimum 80% at the time of supply).

B. Special Requirements

1. The supplier should either be manufacturer or sole distributor for Pakistan for the LSD vaccine.
2. The supplier will be bound to provide quality analysis certificate of the relevant batches from WOA / FAO reference labs. Previous evidence of quality analysis report from the reference labs should accompany with the proposal.
3. Quality control report of each batch should include sterility, safety, purity, TCID₅₀ titre, efficacy and identity. The vaccine quality certificate should also contain DIVA PCR report indicating that the supplied vaccine batches are free of wild-type LSD virus.
4. The vaccine should be in clear glass (pharmaceutical grade) vials.
5. Vaccine should be transported in thermopore boxes with ice gel packs for maintaining 2-8°C and a temperature monitoring card in each thermopore box.
6. Each lot should also carry at least one temperature data recorder showing the data from the loading upto the point of supply .
7. The diluent should be sterile and in plastic vials containing the required quantity of diluent.
8. The quality certificate of the manufacture should indicate that the vaccine batches are free of any extraneous pathogens like, FMD, BVD, Mycoplasma, IBR etc.

9. The supplier should provide available data on the expected onset and duration of immunity.
10. Sample of the label of vaccine will be provided by the department at the time of award of supply order.
11. The participant / bidder will be bound to submit the GMP certification and ISO standard certification from the manufacturing company.