

- supervision, financial flows management and partial delegation of execution of departmental vertical programs as per rules and Government policies; and
- (iii) Private and international organizations as per departmental requirements;
 - (e) Promotion of public-private partnerships and outsourcing of departmental services as per Government policy.
 - (f) Promotion of research on non-formal education in collaboration with the academia.
2. Designing formulation and execution of:
 - (a) Development projects and schemes.
 - (b) Academic systems, based on Punjab Curriculum and Textbook Board curricula and textbooks, including academic materials, capacity building of non-formal education teachers, multi-grade teaching, learning environment, assessments, examinations incorporating Punjab Examination Commission, Class V examination.
 - (c) Operational system including community mobilization, human resource management, general administration, capacity building of staff, monitoring surveys, equivalence, certification, record keeping, reporting advocacy, [publicity and seminars or workshops.]¹
 - (d) Financial system including Annual Development Programme, non-development budgeting, fiscal transfers, expenditures, procurements, record keeping reporting and audits and accounts.
 - (e) Information Technology system in link with Punjab Information Technology Board.
 3. All service and organizational matters except those entrusted to the Services and General Administration Department.
 4. All matters incidental and ancillary to the above subjects.]

LIVESTOCK AND DAIRY DEVELOPMENT DEPARTMENT

1. Legislation, policy formulation and sectoral planning relating to:
 - (a) Development of livestock farms and semen production.
 - (b) Development of poultry farms.
 - (c) Policy matter regarding prevention of cruelty to animals.
 - (d) Veterinary education, training and research including University of Veterinary and Animal Sciences, Lahore and other veterinary faculties/colleges of the province.
2. Breed improvement/genetic up-gradation of animals.
3. Communication and extension.

¹Sub. Vide Corrigendum No. Legis:5-20/2007(XI), dated: 13.07.2017, published in the Punjab Gazette(Extraordinary), dated: 13.07.2017, at pages 129-130..

4. Diagnosis of animals diseases.
5. Disease surveillance and control.
6. ¹[* * * * * * * * * * * *]
7. ²[* * * * * * * * * * * *]
8. ³[* * * * * * * * * * * *]
9. Policy and regulatory framework.
10. Production of biologics.
11. Research in various disciplines of livestock production and health.
12. Support services for small livestock farmers.
13. Technical support to private enterprises investing in livestock.
14. Budget, accounts and audit matters.
15. Purchase of store and capital goods for the department.
16. Service matters except those entrusted to Services and General Administration department.
17. Administration of the following laws and the rules framed thereunder:
 - i. The Punjab Goats (Restriction) Ordinance, 1959.
 - ii. The Punjab Milk Boards Ordinance, 1963.
 - iii. The Punjab Livestock, Dairy and Poultry Development Board Act, 1974.
 - iv. The Punjab Livestock Associations and Livestock Association Unions (Registration and Control) Ordinance, 1979.
 - v. ⁴[The Punjab Animals Feed Stuff and Compound Feed Act 2016 (LVII of 2016)]
 - vi. The University of Veterinary and Animal Sciences Lahore Ordinance, 2002.
 - vii. ⁵[The Punjab Animal Slaughter Control Act, 1963 (*III of 1963*).
 - viii. The Punjab Livestock Breeding Services Act 2014 (*XIII of 2014*).
 - ix. The Punjab Halal Development Agency Act 2016 (*LVI of 2016*)]
18. Matters incidental and ancillary to the above subject.

LOCAL GOVERNMENT AND COMMUNITY DEVELOPMENT DEPARTMENT

1. All matters relating to the local council services and supervision of local governments.
2. Coordination of population census.

¹Sr. No. 6, 7 & 8 Omitted by Notification No. SO(CAB-I)8-8/2016 dated 09.05.2017.

²Sr. No. 6, 7 & 8 Omitted by Notification No. SO(CAB-I)8-8/2016 dated 09.05.2017.

³Sr. No. 6, 7 & 8 Omitted by Notification No. SO(CAB-I)8-8/2016 dated 09.05.2017.

⁴Substituted by Notification No. SO(CAB-I)8-8/2016 dated 09.05.2017.

⁵Inserted by Notification No. SO(CAB-I)8-8/2016 dated 09.05.2017.

Sr. No	Designation	BS	Job Description
1	Director General (Research)	20	Coordination of activities and supervision of the work carried out in the Directorate of Veterinary Research Institute, Lahore, Livestock Production Research Institute, Bahadurnagar, Okara and Poultry Research Institute, Rawalpindi.
2	Deputy Director (Research)	19	To assist the Director General (Research) in coordination of activities and supervision of the work carried out in the Directorates of Research Wing
3	Assistant Director (E&P)	18	To assist the Director General (Research) in coordination of activities and supervision of the work carried out in the Directorates of Research Wing
4	Director, VRI, Lahore	20	<ul style="list-style-type: none"> i) To deal with the Administrative matters such as Establishment. ii) To organize, guide and supervise the various activities of the Institute. iii) To prepare development projects for the improvement of Livestock and Poultry Population through eliminating and controlling deadly diseases, thus providing health cover to livestock. iv) To organize and supervise research work of post-graduate students. v) To undertake any other assignment like arranging purchase for the Livestock & Dairy Development Department.
5.	Director PRI, Rawalpindi	20	<ul style="list-style-type: none"> 1. To plan, supervise; evaluate Research on different aspects of Poultry Production like Nutrition, Breeding, Marketing, Disease and Extension. 2. Organize and conduct short courses on Poultry Production for Farmers, General public and Inservice training of employees. 3. Supervise and implement all schemes on Poultry Production in the province including working of Government Poultry Farms. 4. To formulate and implement new schemes relating to Poultry Production. 5. To assess the demand of Hatcheries, Feed Mills etc. for the import of breeding stock, micro-ingredients etc. 6. To maintain close liaison with Poultry Associations, Hatcheries, Feed Mills etc. and get the policies of Government in Poultry Production Implemented. 7. To initiate and coordinate preparation of progress reports, statements and the reports concerning poultry. 8. To perform Administrative & Financial duties.
6.	Director, LPRI, B/Nagar Okara	20	<p>To plan, guide, conduct, production and problems oriented Research in following fields:-</p> <ul style="list-style-type: none"> 1. Animal Breeding and Genetics. 2. Nutrition and Biochemistry. 3. Physiology or reproduction. 4. Environmental Physiology. 5. Processing and marketing of Livestock Production. 6. To enhance production of livestock and livestock products. 7. To control and supervise over all Administration of the institute, Livestock Experiment Station, Bahadurnagar

			<p>and Qadirabad.</p> <p>8. Overall supervision and guidance of Research Programme in the Institute.</p> <p>9. To Supervise and control the utilization of the funds.</p> <p>10. To format new Research schemes/studies</p> <p>11. To Arrange training of inservice Veterinary Officers, Veterinary Assistants and Farmers.</p>
7.	Additional Director (F&M)	19	<p>1. Isolation, identification and typing of F&M viruses responsible for outbreak in the field.</p> <p>2. Research work for various problems in the Discipline</p> <p>3. To develop and utilize the latest techniques and diagnostic procedures in the vaccine production.</p> <p>4. To minimize the economic losses through systematic eradication of the disease.</p>
8.	Senior Research Officer (Nutrition, Breeding & incubation, Marketing & Processing, Diseases, Extension).	19	<p>1. To design, supervise conduct and analyse the research work on various aspects related to his post.</p>
9.	Research Officer (Buffalo, Sheep, Cross breeding, Indigenous Cattle, Goat, Management, Feeding, LPSL, Disease Investigation, Extension Training, DSC, Information, Economics, State, Folder Cross).	19	<p>1. To organize all the activities related to his section / post.</p>
10.	Assistant Research Officer (Buffalo, Sheep, Cross breeding, Indigenous Cattle, Goat, Management, Feeding, LPSL, Disease Investigation, Extension Training, DSC, Information, Economics, State, Folder Cross).	18	<p>1. To assist research officer in conduction of all activities.</p>
11.	Veterinary Officer	17	<p>1. To assist in the performance of sectional/farm/ extension activities regarding poultry / livestock production and development. Also perform any extra duty assigned by his controlling officer.</p>

12.	Veterinary Assistant / Veterinary Compounder	11	<ol style="list-style-type: none"> 1. To carry out vaccination work under the supervision of veterinary officer. 2. To maintain hospital / farm / section record and to treat routine cases with the consultation of veterinary officer. 3. Maintenance of all type of record and to collect data regarding Poultry / Livestock & to keep birds / animals in healthy condition
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